



**Minutes for the Meeting of the Parish Council to be held in Chacewater Village Hall,  
Killifreth Room, Chacewater on Friday 28<sup>th</sup> February 2020 at 7pm.**

**Present:** Cllr S Leech (Chairman), Cllr P Chesworth (Vice-Chairman), Cllr P Bearham, Cllr P Beckham, Cllr J Carley, Cllr A Crocker, Cllr P Dyer, Cllr R Knill

**Absent:** Cllr B Bailey, Cllr N Medicott, Cllr S Foster, Cllr M Stephens

**In Attendance:** Mrs C Martin (Clerk), Cllr J Dyer and 5 members of the public.

**1. Apologies for Absence**

Cllr B Bailey, Cllr N Medicott, Cllr S Foster, Cllr M Stephens

**2. To receive declarations of interest**

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
- b. Councillors to declare any non-registerable interest in any items on the agenda

**3. Public Question Time**

A resident attended the meeting to voice his concerns over the ARUP Highways England streetscape plans and the ongoing issue of Falmouth Road being used by vehicles going at high speed and the danger to pedestrians. The Parish Council advised him that they had met with Cornwall Council today to walk through the village and made suggested amendments to the original plans. The Parish Council asked the resident if he had submitted his own comments to ARUP to which he confirmed he had not.

2 residents attended the meeting to discuss their ongoing concerns with the development at Creegbrowse. The Clerk advised that this issue is still very much on the radar of the Parish Council and we are doing everything we can, working alongside Planning and Enforcement at Cornwall Council, however she will provide the Enforcement team with another update. Cllr John Dyer also advised that he is working with the Enforcement team to tackle the issue.

**4. Cornwall Councillor report**

Cllr John Dyer advised the Parish Council that he is currently trying to tackle the Creegbrowse issue and working closely with Planning and Enforcement. He confirmed that a donation of £200 has been awarded to the Mining Trials network. Cllr Dyer's full report can be found in the March edition of What's on magazine.

**5. 06.01 Minutes of the Meeting held on Friday 14<sup>th</sup> February 2019**

Minutes were agreed and signed

Proposed – Cllr R Knill                      Seconded – Cllr A Crocker                      Vote - Unanimous

**6. Clerks report on matters arising from those minutes (for discussion or future agenda only)**

**06.03/02.20** – The Clerk gave an update on the meeting with ARUP/Cornwall Council today to which we voiced our concerns as well as concerns raised by residents for some of the areas on the design plan. It was agreed that ARUP/Cornwall Council would respond via email to which the Clerk would reply on behalf of the Parish Council by Monday 02 March 2020.

**06.01/02.20** – The Clerk advised the Parish Council that Cornwall Council had agreed to do the large annual cut of the millennium green, and that the first one would happen within the next 2 weeks.

**06.02/02.20** – The Clerk gave an update re the Kernow Health and Wellbeing hub idea, and she is in discussions currently around the suitability of the venue.

**7. Agenda items**

**07.01/03.20**

Code of Conduct – to review and adopt amended policy

The Clerk presented the amended Code of Conduct Policy. It was agreed and adopted. It was also agreed that all policies are to be reviewed at the Annual Parish Meeting.

Proposed – Cllr A Crocker                      Seconded – Cllr P Bearham                      Vote - Unanimous

**07.02/03.20**

Village signage – Clerk to present quotes and final wording

The Clerk presented 2 quotes. The quote of £135.04 for replacement and additional signage was agreed. Clerk to place the order.

Proposed – Cllr A Crocker                      Seconded – Cllr P Chesworth                      Vote - Unanimous

**07.03/03.10**

Bicycle Trails – requested by Councillor for discussion

Cllr P Dyer presented some images taken showing self-made dangerous ramps that have been made as well as materials such as carpets etc being brought onto the land at Nangilies Mine area. The people who have been making the ramps have also been cutting down trees, harming animals and becoming abusive to passers-by. It was agreed that the Clerk speak to Tregothnan estates about that the next quarterly meeting which will be arranged ASAP.

**07.04/03.20**

Clerks request for additional hours throughout March

It was agreed that the Clerk can work an additional 4 hours per week throughout the month of March.

Proposed – Cllr R Knill                      Seconded – Cllr A Crocker                      Vote - Unanimous

**07.05/03.20**

Poldice Valley Signs – Councillors request for funding to purchase materials to re-instate

It was agreed that Cllr R Knill can spend up to £30 for materials to restore the Poldice Valley Signage. It was requested that we consult Gwenapp Parish before doing so. Funds to come out of the Street Furniture budget

Proposed – Cllr R Knill                      Seconded – Cllr S leech                      Vote - Unanimous

**07.06/03.20**

First Aid/CPR refresher course to refresh us on the use of Defibrillators

Clerk to approach the company who gave defibrillator training previously and request another training session for up to 20 people. Clerk to extend the offer of training to the public and approach the Bowling club as a venue.

Proposed – Cllr R Knill                      Seconded Cllr P Bearham                      Vote – Unanimous

**07.07/03.20**

The purchase/use of 30mph stickers – requested by Councillor

This item was deferred

**07.08/03.20**

Pocket Parks Funding – to agree next stages

Clerk is to request a quarterly meeting with Tregothnan as a matter of urgency to get confirmation of the lease agreement for the land above the school.

**07.09/03.20**

Emergency Plan – discussion regarding the first stages.

It was resolved that we form a volunteer strategy group to start forming an Emergency plan. Clerk to reach out to get some volunteers involved using What's on, Facebook and the website. Clerk will liaise with the Chairman.

**07.10/03.20**

British Gas and Southwest water – Outstanding payments

The Clerk advised that after investigating the outstanding amount of £304.68 to British Gas for Energy use at the Toilet Block in the car park, it was confirmed that the amounts date back to 2017 when invoices were not paid, and possibly never received It was agreed that she can pay the outstanding amount in full.

Proposed – Cllr A Crocker                      Seconded – Cllr J Carley                      Vote – Unanimous

### **07.11/03.20**

Chacewater WI Hall – to agree terms of use document and discuss the findings of the working group meeting.

The Clerk presented the Terms of Use document for the WI and it was agreed that it can be implemented with the additional following points included:

- It is the hirers responsibility to obtain a PRS license if required
- It is the hirers responsibility to ensure the building is fully secured and locked upon exit

The Clerk also reported the findings of the working group with regards to the electrical and building works that are required at the building.

#### **The following was agreed:**

To spend up to £1000 on the electrical work required, Clerk to Contact Electrician who has done great work for us previously – Cllr A Crocker declared an interest – Family Member

To spend up to £300 on a one off deep clean of the building – Clerk to arrange

To go ahead with the emergency repairs of re-instating the wall at the back of the building that has been damaged and get a hand rail installed. Clerk is currently obtaining quotes.

Cllr A Crocker and Cllr P Bearham to look at the bathroom door, which does not currently close due to cracking and swelling.

Proposed – Cllr P Bearham      Seconded – Cllr J Carley      Vote – 7 Agree, 1 Abstain

### **07.12/03.20**

Governance Review – next steps following panel meeting on Tuesday 18<sup>th</sup> Feb

It was resolved that the Chairman can send a follow up email to the Governance body requesting a response to our last submission, and copy in St Agnes Parish Council.

### **07.13/03.20**

Village in Bloom – discussion regarding first stages

Cllr P Chesworth advised that Chacewater Projects will not be entering the official Britain in Bloom 2021 however, plans to continue improvement works around the village. It was requested that they make a start on the area behind the toilets, which was agreed by the Parish Council

#### **Planning Applications received**

**Application** PA20/01268

**Proposal** Erection of a B8 warehouse for storage and distribution of catering supplies on the site of the vacant car park including alterations to the existing access.

**Location** Land Adjacent Truro Tractors Cox Hill Chacewater Cornwall

**Applicant** Peninsula Food Services

Chacewater Parish Council stand by the original comments made in 2016 which are as follows:

Chacewater Parish Council are against this development as we believe it is over development of the site, there is terribly difficult access and this is something we feel Highways should strongly consider as there is lack of turning space into and out of the site. There is also a concern that the road is used by pedestrians, cyclists, children and horses which would encounter extra traffic and reversing, turning vehicles. We are fortunate in the village to have a good local business in our caravan site which worry will cause it disruption to their business. Surface run off is also a concern as it is currently a large area of absorption for the local area, and we feel that a large soakaway will not be sufficient to absorb the water required in an already over stressed area. Finally, we feel this is not an appropriate type of industry for this area, currently it is mainly agricultural and residential area and that a distribution area would cause too much disruption on that small road.

In addition to this we would also like to comment that since the previous application, we have a made neighbourhood development plan which states that all planning applications and developments must accord with CLP Policies 13 and 14 in terms of standards and use of renewable and low carbon energy technology, which this application does not. Since this time, we also have the issue of water runoff from Cox Hill which has increased significantly, and therefore do not need extra non permeable surfaces such as buildings and hard standing. Chacewater Parish Council also believe that the existing conditions on the lapsed planning application, PA16/07921 should be adhered to.

8. **Other planning matters**

It was resolved that the Clerk will follow up on all outstanding enforcement cases and copy in Cllr John Dyer.

9. **Planning Decision Notices received**

None received

10. **Checklist Report**

Checklist / Actions Database update report. (Cllr R Knill)

Checklist noted

New items to be addressed:

- Tree fallen over pathway in Riverside – to be addressed with Tregothnan and meeting (Trees are in their land)
- Clerk to report potholes along Falmouth rd.
- Clerk to follow up with Cormac re draining issue outside the Village Hall

Clerk to update on mid-month checklist (R Northey)

The following was reported by Richard Northey:

- Riverside Cycle sign need replacing
- Pot holes top of Jakes Lane, Falmouth Rd – Clerk has reported
- 40mph sign at Redruth end of village has overgrowth and hard to see – Clerk to report
- HGV signs on Kerley hill need replaced as faded – Clerk to report
- Manhole Cover in Chacewater hill – trip hazard – Clerk to report again

11. **Road Matters**

**12.01/02.18 Report on published list of road works and diversions.**

None to report

12. **Public Rights of Way**

The Clerk is working closely with Cllr R Knill to get all the information required in regards to scheduling

13. **Trees**

Boscawen lane tree – this is an ongoing agenda item until action has been taken

- Nothing to report – Clerk to follow up again!

Cllr P Dyer requested permission to plant some cherry trees at Twelveheads, Parish Council agreed.

Proposed – Cllr P Dyer

Seconded – Cllr P Chesworth

Vote – Unanimous

15. **Recreation Ground**

**Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground**

Bin – to be repaired or replaced

It was resolved that the Clerk is to spend up to £300 on 2 new bins (1 in Recreation Ground and 1 in the play area)

Proposed – Cllr P Bearham

Seconded – Cllr P Dyer

Vote – Unanimous

Toilets – In need of clean and paint

It was agreed that members of the Parish Council will assist Richard Northey with a clean-up and possible painting of the toilets. Clerk to get a quote for a new door for the ladies' toilet.

16. **Car Park**

**Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]**

No further updates

17. **Millennium Green**  
**Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green**

Request from Councillor to discuss possible improvements to the site

Cllr R Knill request permission to get quotes to create a new pathway up the side of the Millennium Green and made the suggestion of having a Petanque court at the top end of the Green. It was agreed that both items can be costed up and presented to Council. Quotes are to go via the Clerk.

18. **Outside Bodies Reports**

18.01/01.20 Chacewater Bowling Club

- The wall is being repaired, no time frame at this stage

18.02/01.20 Chacewater Football Club

- Cllr P Bearham to meet with the Football Club to update on plans for the Multi Sports Pavilion.  
- Clerk to send a note of 'Thanks and goodbye' to Nigel Jewell

18.03/01.20 Chacewater Projects

- Upcoming AGM on 19<sup>th</sup> March

18.04/01.20 Chacewater School

- Clerk meeting with Mr Gould on 06 March

18.05/01.20 Chacewater Village Hall

- Nothing to report

18.06/01.20 Mining Villages Regeneration Group – MVRG

- Next meeting 12<sup>th</sup> March in Gwenapp

18.07/01.20 'What's on in Chacewater'

- Nothing to report

18.08/01.20 Flood Working Group

- Nothing to report

18.09/01.20 Chacewater Energy Group

- Chris Franks from Cornwall Housing is hoping to include some of their dwellings in Chacewater to be included in an energy efficiency improvement programme in the next financial year

18.10/01.20 Neighbourhood Plan Group

- To be removed from the agenda

18.11/01.20 Truro and Roseland Community Network

- Next meeting 17<sup>th</sup> March

18.12/01.20 Pavilion Project

- Awaiting plans from the Architect

19. **Correspondence Received**

Request received – to look back into re-naming of Twelveheads road

It was suggested that the Clerk contact the resident to suggest they all get together and Cornwall Council to start the process.

20. **Payments, Payments to be authorised, Receipts and Transfer of Funds**

**20.01/03.20 Payments to be authorised**

Re-imb – Stationery and postage	CA1	21/02/20	£19.04
Cornwall Council – Business rates WI hall	CA1	24/02/20	£110.40
Southwest Water – Water services	CA1	24/02/20	£56.01
Staff Salary's – February	CA1	02/03/20	£878.36

### **20.02/03.20 Receipts**

Wi Hall Bookings – Cash	BMM	11/02/20	£187.00
WI hall booking – Post Office January	BMM	12/02/20	£154.00
Wi Hall Booking – CHQ - Weavers	BMM	16/02/20	£66.00
Cornwall Council – Footpath Trimming Grant	BMM	06/01/20	£1771.18

The Clerk advised that due to GDPR individual names should not be recorded under finances. Therefore, moving forward will be removed. Residents and Councillors can see full breakdowns of payments on the annual report, or request from the Clerk at any time. Our Internal 'internal' auditor signs each payment and receipt off quarterly.

### **20.03/03.20 Reserves Q3 (2019/20)**

Office equipment	£ 902.07
Election Fund	£ 802.51
Training Fund	£ 455.00
Lighting Capital	£ 300.00
Development of Car Park	£18,198.86
Play Area	£ 2000.00
Development of Recreation Ground	£ 6,902.20
Pavilion Project	£12,100.00
Events Committee Finance	£ 2,943.99

### **Parish Council Account Balances as at 24.02.2020**

Community Acct.	[CA1]	£2549.98
Business Money Manager Acct	[BMM]	£29,057.10
Santander as at 03/07/17		£10,702.73
Community Acct. 2	[CA2 Trust]	£3681.95
Community Acct. M/Green	[MG Trust]	£30,121.05
	<b>Total</b>	<b><u>£76,112.81</u></b>

### **21. Matters for future consideration**

a) Requests for agenda items from councillors  
None

b) Requests for agenda items from members of the public  
None

Close of meeting: 21:36