



**Minutes for the Meeting of the Parish Council to be held in Chacewater Village Hall,
Killifreth Room, Chacewater on Friday 29th March at 7pm.**

Councillors present: Cllr M Stephens (Chairman), Cllr S Leech (Vice Chairman), Cllr B Bailey, Cllr P Bearham, Cllr J Carley, Cllr P Chesworth, Cllr A Crocker, Cllr P Dyer, Cllr R Knill

1. Apologies for Absence

Cllr A Beckham, Cllr C Kent

2. To receive declarations of interest

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
- b. Councillors to declare any non-registerable interest in any items on the agenda

3. Public Question Time

Mr and Mrs Instance of St Jay's Lodge, Off Sergeants Hill, brought to the attention of the Council that they're property leads onto the back of the terrace. Along the border with the Terrace they have a wooden fence and gate, which has been in place for the last eight years. Over the past twelve months they have noticed that the green hedging opposite the fencing has not been maintained and as a result of this, has grown out and has caused vehicular traffic to avoid the hedge and in doing so collide with they're wooden fencing. There have been many incidents in the past 12 months, and most recently they witnessed a lorry colliding with the fence. Mr and Mrs Instance would like clarification on who owns the hedging. it was confirmed that it isn't owned by the Parish Council.

4. Police Report

N/A

5. Cornwall Councillor report

Cllr J Dyer confirmed that the Twelveheads Caravan issue that was reported to enforcement has now been taken to prosecution. Cllr Dyer thanked the Parish Council for keeping him well informed.

The speed watch cameras for either side of the village have now been approved and will soon be in place. The Carn View bungalow applicants have withdrawn the application to have the agricultural condition lifted.

6. 06.01 Minutes of the Meeting held on Friday 15th March 2019

Agreed

Proposed – Cllr B Bailey Seconded – Cllr P Dyer Vote - Unanimous

7. Matters arising from those Minutes (for discussion or future agenda only)

Cllr R Knill asked for an update on the overgrown tree on the footpath along Boscowen Rd. Clerk received an email to advise that it was a Cornwall Housing issue and the matter had been passed to them. The Clerk will follow this up with them. Cllr J Dyer asked to be kept informed.

Councillors will put together standard paragraph regarding renewable energy for all Planning Applications.

Mr and Mrs Instance left the meeting

8. **Agenda items**

08.01/05.19

Cornwall Observatory:

Cllr R Knill gave an update on Cornwall Observatory and advised that there will be a meeting held on 26th April 2019 in order to create a plan to get it back up and running. The Parish Council gave its full support in principle

Proposed – Cllr A Crocker Seconded – Cllr S Leech Vote - Unanimous

08.02/05.19

Chacewater WI

A letter was received by the Parish Council advising that as of December 2019 the members have reluctantly decided to discontinue as Chacewater W.I.

It was agreed that the Parish Council will take over the W.I Hall and as soon as possible will create a clear plan of what to do with the building over the next 5 years.

Proposed – Cllr A Crocker Seconded – Cllr B Bailey Vote – Unanimous

Cllr J Carley proposed that we meet to discuss this next week.

08.03/05.19

Great British Spring Clean

Clerk to contact Biffa and request a sweep of Cox hill, beyond Truro Tractors and 300m up the road towards Scorrier.

08.04/02.19

Energy Supplier

Cllr J Carley requested that once our energy contracts come to an end, the Parish Council consider using a renewable supplier. The Council will consider switching to a renewable supplier if financially able when the time comes.

Proposed – Cllr J Carley Seconded – Cllr P Chesworth Vote - Unanimous

08.05/05.19

Storage for BBQ and Fryer

Cllr P Chesworth has agreed to make a cover for the BBQ. It was noted that the Fryer is currently being kept at Carley's in Chacewater

08.06/05.19

Twelveheads Play park

Cllr R Knill confirmed that the Pocket Parks Plus funding has been approved at £5950. We are still awaiting receipt of the funding however some fantastic Tree work has already been done.

The Parish Council would like to say a huge thank you to Cllr Knill for all his efforts in completing the applications and the general hard work in securing this funding.

08.06/05.19

Updated Financial Regulations

The updated financial regulation were agreed and adopted. Clerk to update them on the website and public forums

Proposed – Cllr P Dyer Seconded – Cllr R Knill Vote - Unanimous

08.07/05.19

Finance working group

A Finance working group has been created

08.08/05.19

Finances:

It was agreed that the Clerk can go ahead and arrange the following:

- Minimum spend increase – From £100 to £250
- Debit card for expenses – Clerk to contact HSBC and arrange

- Banking PIN – to be given in a sealed envelope to the Internal auditor (Cllr J Carley)
- Signature's to payments authorised – Clerk and Chairman to sign Payments Authorised on the Minutes moving forward.

Proposed – Cllr P Bearham Seconded – Cllr B Bailey Vote - Unanimous

08.09/05.19

Internal auditor

Agreed that Clerk can arrange this years Internal Audit through Hudson Accounting at the cost of £200

Proposed – Cllr P Bearham Seconded – Cllr A Crocker Vote - Unanimous

9. Planning Applications received

N/A

Other planning matters

Council received a notification from Cornwall Planning regarding PA18/10661 – Tregarth advising that they have concluded that development can be approved. This item was not on the agenda however was discussed due to being given 5 days to contact Cornwall Council with the Parish Councils decision.

The Parish Council have no objections

Cllr P Bearham gave an update on the Meet the Planners meeting that was held on 22nd March 2019. He advised that moving forward there will be a delegated Planning Officer from Cornwall Council who will deal with planning applications all the way from start to finish of the planning process.

10. Planning Decision Notices received

11. Checklist Report

Checklist / Actions Database update report. (Cllr B Bailey)

Twelveheads play park to be added to the Checklist and Asset Register

Annual checklist of stock will be done by the Clerk by updating the Asset Register

It was agreed that the Clerk is to go ahead and order the required items for the Chacewater play area up to the value of £120

Proposed – Cllr R Knill Seconded – Cllr P Bearham Vote - Unanimous

12. Road Matters

12.01/05.18 Report on published list of road works and diversions.

Notification received from Cornwall Council of roadworks happening along the road From Junction North of Mallaber House To Creegbrowse, Creegbrowse, St Day between 17th April 2019 to 2nd May 2019 (0930 to 1630 hrs)

The Community Speed watch event is happening on 14th May 2019

13. Public Rights of Way

Cllr R Knill has replaced the dog poo signs along the river

14. Trees

It was advised that there is currently a tree down along riverside at the top of Chacewater hill, up at the water Tower. Clerk to contact CC environmental department to advise.

15. Recreation Ground

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground

It has been requested that Mr Northey extends his grass cutting duties once the grass is in full growth

A quote was received to carve the top end Stump into a castle by a skilled merchant for £700. Cllr R Knill to make contact with the contractor to find out if he has the required Insurance

16. **Car Park**
Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

17. **Millennium Green**
Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green

18. **Outside Bodies Reports**

18.01/02.18 Chacewater Bowling Club

Opening day is taking place on 14th April 2019

18.02/02.18 Chacewater Football Club

No Update

18.03/02.18 Chacewater Projects

AGM is taking place on 30th April at 8pm

18.04/02.18 Chacewater School

No Update

18.05/02.18 Chacewater Village Hall

It was confirmed that the 2019 hire fees will not increase and the new Chairman is Alan Crocker

18.06/02.18 Mining Villages Regeneration Group – MVRG

The new bench will be installed as previously agreed – Clerk to follow up on the order

18.08/02.18 'What's on in Chacewater'

Cllr B Bailey advised that if invoices are not paid up to date for advertising, the next month's ad will not be published. The Parish Council are in full support of this.

18.09/02.18 Flood Working Group

The Resilience forum was held on 19th March 2019

18.10/02.18 Chacewater Energy Group

No Update

18.11/02.18 Neighbourhood Plan Group

The final NDP has been with the examiner for 4 weeks, we expect to hear feedback/questions from them in the coming weeks.

18.12/02.18 Truro and Roseland Community Network

The Visual activated signs for the village have been confirmed, the timeframe is unsure at this stage.

18.13/02.18 Pavilion Project

The expectation is that the Sports England Grant will be turned around in the next 4 weeks

18.14/02.18 Car Park

19. **Charity Commission**

N/A

20. Other Correspondence

Correspondence received from resident regarding the huge amount of rubbish that is thrown into the garden of Falmouth House, mostly from people waiting at the bus stop. Councillors are meeting on Monday 8th April in the village and will take a look at a possible solution. Clerk is to write to Cornwall Council and request waste bins at the bus stops.

An email was received from the new Tenants of the Kings Head pub advising that they are having a fund-raising event on 13th April 2019 which will include the Falmouth Marine Band. They requested that they have permission for the band to use the Car Park to do a walk around, whilst playing to then end up back at the Pub. Parish Council agreed that this is no issue however the Clerk is to advise that there are several events happening in the Village on this day so expect the car park, and village in general to be busy.

21. Action Correspondence Received

22. Information Correspondence Received

Damaged Fence along Terrace

The Clerk will write to Cornwall Council to request that it is maintained as a matter of urgency as it is clearly a safety concern

23. Payments, Payments to be authorised, Receipts and Transfer of Funds

23.01/05.19 DD Payments

Pennon water services	CA1	02/01/19	£ 32.00
EDF Energy	CA1	04/01/19	£197.26
Suez	CA1	31/01/19	£ 36.68
Pennon Water services	CA1	31/01/19	£ 32.00
Suez	CA1	28/02/19	£ 37.78
Pennon Water Services	CA1	01/03/19	£ 32.00

23.02/05.19 Payments to be authorised

C Shepherdson – Salary March	CA1	01/04/19	£677.30
R Northey – Salary March	CA1	01/04/19	£201.06
Penstraze Sawmills – materials	CA1	01/04/19	£199.08
Clerks Expenses Q4 2018/19	CA1	01/04/19	£ 86.10
S Leech – Re-lmb Materials	CA1	21/03/19	£ 34.52
C Shepherdson–Re-lmb Bin bags	CA1	21/03/19	£ 5.49
The Sign Shop – Honesty box sign	CA1	21/03/19	£ 30.00
Naked Solar – Final Payment	CA1	25/03/19	£3,149.28
Drew Trading – Twelveheads tree felling	CA1	01/04/19	£1050.00
Go Stump No Stump – Twelveheads	CA1	01/04/19	£600.00

Payments agreed

Proposed – Cllr A Crocker Seconded – Cllr B Bailey Vote - Unanimous

Signed by Chairman Clerk/RFO

23.03/05.19 Receipts

Gross Interest	BMM	01/03/19	£ 14.67
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Parish Council Accounts

Community Acct. 1 as at 25/03/19	[CA1]	£ 3851.25
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Business Money Manager Acct. as at 25/03/19	[BMM]	£24,213.36
Santander as at 03/07/17		£10,702.73
Community Acct. 2 as at 25/03/19	[CA2 Trust]	£ 2183.00
Community Acct. M/Green as at 25/03/19	[MG Trust]	£30,123.80

23.04/05.19 Reserves Q4 (2018/19)

Office equipment		£ 1,102.07
Election Fund		£ 802.51
Training Fund		£ 500.00
Lighting Capital		£ 300.00
Development of Car Park		£15,198.00
Play Area		£ 1,000.00
Development of Recreation Ground		£ 7,322.20
Pavilion Project		£11,200.00
Events Committee Finance		£ 2,943.99
	Total	£40,369.63

24. Matters for future consideration

a) Requests for agenda items from councillors
BT Openreach – phone line issue in the Village

b) Requests for agenda items from members of the public

Close of meeting: 21:30

Signed Date.....