



**Minutes of Meeting of the Parish Council held via remote Zoom meeting on
Friday 31st July 2020 at 7pm**

Due to the Government's current restrictions on meetings during the COVID19 outbreak, this meeting was held remotely.

AGENDA

Councillors Present: Cllr S Leech (Chairman), Cllr P Chesworth (Vice-Chairman), Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr P Dyer, Cllr R Knill, Cllr S Foster, Cllr M Stephens

In Attendance: Mrs C Martin (Clerk) Cllr John Dyer, 5 Members of the public

1. Apologies for Absence
None

2. To receive declarations of interest

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
Cllr S Foster declared an interest in PA20/02899
- b. Councillors to declare any non-registerable interest in any items on the agenda

3. Public Question Time

3 members of the public raised their concerns over road safety issues at Creegbrowse. Heavy traffic and speeding vehicles. Members of the public questioned the speed limit along the road and have asked if the parish council can assist. The Chairman brought forward agenda item **07.01/13.20** for discussion. Cllr Knill proposed we arrange our quarterly meeting with Viv Bidgood of Cormac on site at Creegbrowse to discuss and request an outcome. Clerk will also liaise with Chacewater School and Steppingstones to ask that they feature some information in newsletters reminding parents of road speed limits and ask them to please slow down.

The agent representing PA20/0556 discussed the application and answered questions from the Council regarding parking.

4. Cornwall Councillor report

Cllr Dyer thanked the Parish Council for their help in getting the Post Office service back in Chacewater. He also wanted to record a thankyou to the team at Chacewater Bakery for the help and assistance they have provided for residents throughout the COVID pandemic.

5. 06.01 Minutes of the Meeting held on Monday 13th July 2020

It was **RESOLVED** that these be accepted as a true record and would be signed by the Chairman at the next in-person meeting

Proposed – Cllr R Knill

Seconded – Cllr P Bearham

Vote - Unanimous

6. Clerks report on matters arising from those minutes (for discussion or future agenda only)

The Clerk gave the Parish Council an update on our planning application for Community Garden with Parking. She advised that all additional requested surveys and plans had been submitted and the following response had been received in regards to the application fee:

Based on the plans submitted the application site has been measured as 0.43ha. The other operations fee is £234 per 0.1ha (or part thereof) giving a total in this case of £2,310 (5 x £234). This is therefore the highest of the fees under the differing fee categories. After the

parish council discount of 50% is applied the fee payable is £1,155. We are in receipt of a payment of £231, leaving a sum of £924 to pay

Clerk to investigate and ensure the correct plans are being calculated for. Parish Council agreed to pay the maximum fee of additional £924 if required and gave delegation to the Clerk/RFO, Chairman and Vice-chairman to make the final decision and submit.

Proposed – Cllr R Knill

Seconded – Cllr P Chesworth

Vote – Unanimous

7. **Agenda items**

07.01/13.20

Road Safety concerns – Creegbrowse

Council to discuss and decide action regarding correspondence regarding concerns over local traffic through Creegbrowse

Note correspondence circulated by the Clerk from Cllr J Dyer and Viv Bidgood at Cormac

Brought forward and discussed above

07.02/13.20

WI Hall – To consider the request of a reduced rate / concession in hall fee for the Post Office.

The Council **RESOLVED** to agree to offer of £5 per session reduced rate for the Post Office, the offer is to be reviewed in January 2021.

Proposed – Cllr P Bearham

Seconded Cllr S Foster

Vote – Unanimous

WI Hall – To review the Risk Assessment and agree to open the hall for bookings

The Council **RESOLVED** to agree to adopt the revised WI Hall Risk Assessment and open the hall for bookings.

07.03/13.20

Disposing of Green Waste - to reimburse mileage at 45p per mile for village operative to dispose of Green Waste at the tip

The Council **RESOLVED** to agree to pay mileage. Clerk to update contract to include this information.

Cllr J Carley Left the meeting

07.04/13.20

Public Toilets – to agree to re-open the public toilets and agree risk assessment circulated by the Clerk

The Council **RESOLVED** to adopt the public toilets risk assessment and re-open the toilets

07.05/13.20

Play Area's - Council to review risk assessment, Insurers recommendations and signage circulated by the Clerk and agree to open Chacewater and Twelveheads Play Parks

The Council **RESOLVED** to re-open the play parks

07.06/11.20

Tregothnan Quarterly meeting – Chairman to update the Parish Council on meeting held on 31st July 2020 and Council to review the lease document and agree Chairman to sign.

The Council **RESOLVED** to agree the Chairman to sign the lease and agreed the £1200 per annum rent and additional £1200 + VAT for legal fees.

Proposed – Cllr B Bailey

Seconded – Cllr M Stephens

Vote - Unanimous

07.07/13.20

Church Services - Requests from the Church for permission to hold outdoor services at Twelveheads Playing Field and Chacewater Millennium Green.

The Council **RESOLVED** to agree to the request to hold outdoor services

07.08/13.20

Trusteeship document – To agree a working party group

Working party group members **AGREED**.

07.09/13.20

Annual Fireworks display

Due to the uncertainty surrounding the COVID pandemic, the decision has been made to cancel this years annual Firework event.

07.10/13.20

Signage – Council to review quotes for replacement signage for the Recreation Ground

The Council **RESOLVED** to agree up to £120 spend for new signage. Expenditure to come out of the Recreation Ground account / budget.

07.11/13.20 – Website accessibility – Clerk to advise on current guidelines and requirements to ensure website is fully accessible by September. Council to review information circulated by the Clerk and decide next steps.

The Council **RESOLVED** to agree for the Clerk to attend SLCC training at fee of £35 + Vat – Expenditure to come from the Training budget.

07.12/13.20 - Energy suppliers - Council to consider to move over our energy supply to ECOTRICITY. Comparable quote circulated by the Clerk.

The Council **RESOLVED** to agree to move over to Ecotricity.

8. Planning Applications received

Application PA20/05581

Proposal New drop curb access and parking area

Location 2 East Bridge Chacewater Truro Cornwall

Applicant Miss Sarah Edom

Chacewater Parish Council do not support this application. From a road safety perspective, the pavement is a main Thoroughfare into the village and we feel that allowing traffic to come across that pedestrian area is a serious road safety issue. At this moment in time we do not feel it is safe solution to allow a car to come out of a residence in that particular area. There is also an issue with parking in Chacewater currently, and these plans would mean removing much needed street parking spaces. Chacewater Parish usually receives very little correspondence from members of the public in regards to planning applications, however this particular application has received some negative comments and serious concerns regarding safety.

Application PA20/02899

Proposal Listed building consent for alterations to the existing internal layout and associated works

Location Chacewater Community Primary School Church Hill Chacewater TR4 8PZ

Applicant Mr Colin Heard Interserve FM

Chacewater Parish Council have no objections

Application PA20/05586

Proposal Change of use of land to a mixed use of tourism (glamping) and agriculture to allow the siting of six landpods, four bell tents and shower/toilet facilities

Location Land North Of Willow House Penstraze Chacewater Cornwall

Applicant Mr Andrew Kew Cornwall Leisure Ltd

Chacewater Parish Council have no objections and support this application. We would however like to see the proviso included that if the business ceases, the site is cleared and returned to its original use.

9. **Other planning matters**

10. **Planning Decision Notices received**

10.07.2020 PA20/04529 **REFUSED**

Applicant: Peter Hall

Location: Land West Of Tregarth Whitehall Scorrier Redruth Cornwall

Proposal: Construction of a new residential dwelling and detached garage within the garden curtilage

11. **Road Matters**

12.01/13.20 Report on published list of road works and diversions.

Location: A393 Lanner Hill, Lanner

Timing: 3rd to 6th August 2020 (1900 and 0600)

Contact: N Barnes, Cormac Solutions Ltd, Tel: 0300 1234 222

12. **Public Rights of Way**

13. **Trees**

15. **Recreation Ground**

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground

15.01/13.20 - Reports of vandalism, arson and ASB on the rise in this area.

Noted

16. **Car Park**

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

16.01/13.20 – Council to review quotes received for car park re-lining

2 quotes received, The Council **RESOLVED** to agree to move forward and arrange and use company who had done the work previously. Expenditure to come from reserve funds earmarked for car park re-lining

16.02/13.20 – Council to review quotes received for car park handrail

1 quote received for £300 for all materials required. The Council **RESOLVED** to go ahead with replacing the handrail. This is currently a health and safety issue and could be dangerous if left much longer. Expenditure to come from the Car Park budget in CA2 account

Proposed – Cllr R Knill

Seconded – Cllr P Chesworth

Vote - Unanimous

17. **Millennium Green**
Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green

Community Chest application for £350 in support of the Petanque and Pathway Project has been approved.

Council **RESOLVED** to agree to accept the grant and commence work. Expenditure to come out of the Millennium Green account / budget as agreed buy the friends of the Millennium Green.

Proposed – Cllr A Crocker Seconded – Cllr R Knill Vote – Unanimous

18. **Outside Bodies Reports**

18.02/01.20 Chacewater Football Club

Clerk to arrange a meeting ASAP

18.03/01.20 Chacewater Projects

A Project sub-committee in progress to create something extra special for Christmas this year

18.04/01.20 Chacewater School

Nothing to report

18.05/01.20 Chacewater Village Hall

Will be open to bookings when they can – possibly 1st August

18.11/01.20 Truro and Roseland Community Network

All meetings have been cancelled until further notice

19. **Correspondence**

Letter received from Green Party Member – Clerk to write to the Green Party member to advise that Chacewater Parish Council are a non-political Council and therefore, quoting the Chairman and Clerks personal details without permission is a breach of GDPR.

Scam emails targeting councillors – Clerk to ensure all Councillors are aware – Noted

Community Chest grant application for £400 in support of the Carpark/Community Garden Project has been approved – Noted

20. **Finances, Payments to be authorised, Receipts and Transfer of Funds**

20.01/13.20 – Council to approve the Q1 accounts with the recommendation from Cllr P Bearham (acting Internal auditor)

The Council **RESOLVED** to agree and approve the Q1 accounts.

Proposed – Cllr P Bearham Seconded – Cllr P Chesworth Vote – Unanimous

20.02/13.20 Payments to be authorised

HMRC – PAYE (Apr, May, Jun)	CA1	30/07/20	£207.14
EDF – Street Lighting (Direct Debit)	CA1	22/07/20	£241.59
Cllr R Knill – Tools for Observatory project	CA1	01/08/20	£7.95
C Martin – Re-imb ZOOM Subscription	CA1	01/08/20	£14.39
Cllr P Chesworth – Materials – Observatory	CA1	01/08/20	£37.33
Clerks expenses Q1	CA1	01/08/20	£45.00
Annual Donation to What's on	CA1	01/08/20	£900.00
Annual Donation to St Pauls Church	CA1	01/08/20	£450.00
Zoom upgrade to annual fee	CA1	31/07/20	£94.23
Employee Salaries	CA1	01/08/20	£1093.03

Note: salary payment includes additional 15 hours for the Clerk as agreed at meeting on 26th June 2020 **Min ref 22**

The Council RESOLVED to approve all payments.

Proposed – Cllr P Bearham

Seconded – Cllr R Knill

Vote – Unanimous

SignedChairmanClerk/RFO

20.03/11.20 Receipts for noting

ECO Bonds – Ecotricity	MIL	08/07/20	£280.00
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20.04/11.20 Transfer of funds

Transfer from BMM account	CA1	29/06/20	£4000.00
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Parish Council Account Balances as at 27.07.2020

Community Acct.	[CA1]	£2711.54
Business Money Manager Acct	[BMM]	£50,782.55
Santander as at 03/07/17		£10,702.73
Community Acct. 2	[CA2 Trust]	£2795.35
Community Acct. M/Green	[MG Trust]	£30,300.12
	Total	<u>£97,292.29</u>

21. Matters for future consideration

a) Requests for agenda items from councillors

b) Requests for agenda items from members of the public

Close of meeting: 22:00