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**Minutes of Meeting of the Parish Council held via remote Zoom meeting on
Friday 4th September 2020 at 7pm**

Due to the Government's current restrictions on meetings during the COVID19 outbreak, this meeting was held remotely via Zoom.

MINUTES

Councillors Present: Cllr P Chesworth (Chairman), Cllr B Bailey, Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr P Dyer, Cllr R Knill, Cllr S Foster, Cllr M Stephens

In Attendance: Mrs C Martin (Clerk) Cllr John Dyer, 1 Member of the public

1. Apologies for Absence

Cllr S Leech, Cllr H Richmond

2. To receive declarations of interest

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
 - b. Councillors to declare any non-registerable interest in any items on the agenda
- Cllr S Foster declared an interest in PA20/06145

3. Public Question Time

4. Cornwall Councillor report

5. 06.01 Minutes of the Meeting held on Friday 31st July 2020

It was **RESOLVED** that these be accepted as a true record and would be signed by the Chairman at the next in-person meeting

6. Clerks report on matters arising from those minutes (for discussion or future agenda only)
The Clerk reported the following:

- Car Park re-lining has been booked in for 26th and 27th October. The Health Centre and the school have been advised. The Clerk will work with all local businesses to ensure the information gets out to all.
- The final plans, supporting documents and additional fee of £120 has been submitted to Cornwall Council for PA20/04971

7. Agenda items

07.01/14.20 – Website accessibility - Council to review information by the Clerk and decide next steps.

Website accessibility statement to be approved and uploaded at the next meeting of the Council. Cllr P Bearham is assisting the Clerk with a plan moving forward to improve the overall accessibility of our website. The Clerk requested approval from the Council to attend the upcoming SLCC virtual training week which will also cover website accessibility.

The Council **RESOLVED** to agree the Clerk's attendance at the upcoming training at the cost of £178.80 Inc VAT. Expenditure to come out of the training budget

07.02/14.20 – AGAR

Council to note the amendment to the final AGAR figures following recommendation from external auditor, PKF Littlejohn.

The amended AGAR document was **NOTED**

07.03/14.20 – Finance Working Group

Council to agree the findings of the Finance working group

The Council **RESOLVED** to agree the recommendations of the Finance working group as follows:

- £16,000 for the Community Car park and Garden to be allocated from allocated reserves as follows: £10,000 from the Development of Car Park, £3125 from Development of Recreation Ground and £2944 from Events Committee Finance funds.
- The Council will establish a General reserve fund as per the recommendation from the auditor at our budget/precept meeting in October 2020.

Proposed – Cllr J Carley

Seconded – Cllr B Bailey

Vote – Unanimous

07.04/14.20 – Playground matting

Council to review quotes for some additional safety mats to repair gaps

The Clerk presented quotes for additional playground matting to ensure gaps are filled.

Council **RESOLVED** to agree spend up to £250 – expenditure to come out of the Recreation ground budget.

Proposed – Cllr P Bearham

Seconded – Cllr J Carley

Vote – Unanimous

8. Planning Applications received

Application PA20/06145

Proposal Residential dwelling and detached garage (Amended design to existing approval (PA18/10661 dated 1st April 2019)

Location Chi Lowen, The Chalet Whitehall Scorrier TR16 5BB

Applicant Mr Jason Barker

Chacewater Parish Council do not support this application and have concerns for the long-term intent as a whole. It is the view of the Council that this is not an amended plan but in fact a brand-new design. The aesthetics of this design does not compliment or fit within our Parish. The size and scale of the garage is extremely overdeveloped and is almost the same size as the house. If it does remain the same size, we would like to see that the garage must remain within the curtilage of the property and cannot ever be sold separately.

Also, in accordance with the policies in the emerging Chacewater Local Neighbourhood Development Plan all residential and commercial planning applications must show that the environmental impact of the proposed development has been minimised by use of the best practical technologies available.

At the time of writing these include:

- a) Enhanced levels of thermal insulation, underfloor, wall, and roof.
- b) Use of very low energy loss windows and external doors, including triple glazing. Windows and external doors should be orientated where possible to provide passive solar gain to properties.
- c) Enhanced acoustic insulation to minimise any future neighbour noise problems.
- d) Use of very low energy lighting, e.g. LED.
- e) Photo-voltaic cells to generate day time electricity, orientated to maximise usable production throughout the day and at different times of year, and battery storage to provide for use at night. Additional sources of electricity generation that will suit some sites include micro-hydro power, and micro wind power.
- f) Solar Thermal hot water system.
- g) Non-fossil-fuel heating, and domestic hot water supply e.g. from air sourced or ground sourced heat pumps, biomass, or district heating system if available. Heat recovery from mechanical ventilation where used.

- h) Rainwater harvesting to provide non-mains water of adequate quality for flushing WCs, laundry, vehicle washing, gardening etc.
 - l) Enhanced levels of on-site retention of storm water to minimise flood risk to the property and to neighbours.
 - j) Provision for Electric Vehicle charging.
- A full environmental information and suggestion sheet is available free of charge from the clerk to Chacewater Parish Council.

Application PA20/04971

Proposal Change of use from agricultural unused pasture to create a community car park and new community garden

Location Land South of Chacewater School Church Hill Chacewater Cornwall

Applicant Chacewater Parish Council

Chacewater Parish Council fully support this application.

9. Other planning matters

10. Planning Decision Notices received

PA20/01220 APPROVED

Applicant: Miss Barbara Brown

Location: Cox Hill Farm Chacewater TR4 8LY

Proposal: Demolition of an existing 3-bedroom cottage and replacement with a 3-bedroom cottage

NOTED

PA20/05216 APPROVED

Applicant: Tregothnan Estate

Location: Land at Blackwater Blackwater

Proposal: Non material amendment for proposed re-alignment of car-parking to accommodate 10 parking places (9 parking spaces were approved) to decision PA17/04405 dated 16.11.2018

NOTED

11. Checklist Report

Checklist / Actions Database update report. (Mr Northey)

Received and Noted

12. Road Matters

12.01/13.20 Report on published list of road works and diversions.

Reports of sewage pouring out of field and into the river at Blackwater. Clerk to Investigate

13. Public Rights of Way

Cllr R Knill gave an update on his meeting with Viv Bidgood at Cormac.

It was noted that our new PROW contractor is doing a superb job. Cllr R Knill has requested some new mining trial signs to replace ones removed

15. Recreation Ground

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground

16. **Car Park**
Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

17. **Millennium Green**
Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green

Cllr R Knill advised that Petanque and Pathway clearance has begun.

18. **Outside Bodies Reports**
18.01/01.20 Chacewater Bowling Club

Bowling Club currently closed

18.02/01.20 Chacewater Football Club

The Clerk along with Cllr Knill and Cllr Chesworth met with the Football club recently to discuss and reiterate where the grass cutting should be going moving forward. The Football club mention significantly high energy bills recently and that there has been no reduction since lockdown and no usage. The Clerk advised to do a meter reading to ensure an accurate bill.

Cllr J Carley left the meeting at 20:25

18.03/01.20 Chacewater Projects

Projects are currently working on new ideas for Christmas decorations

18.05/01.20 Chacewater Village Hall

Now open for bookings, and new kitchen has been installed

18.08/01.20 Flood Working Group

There is a build up of leaves and grit on Cox Hill and Church Hill – Clerk to request a sweep

18.12/01.20 Pavilion Project

Grants now open. Will arrange a working group meeting.

19. **Correspondence**

Email received from resident regarding excess water run off

Noted that the resident has informed planning and enforcement – clerk to add this to ongoing cases.

20. **Finances, Payments to be authorised, Receipts and Transfer of Funds**

20.01/13.20 – Bank Reconciliations (June & July 2020) to be agreed
The Council **RESOLVED** to agree and approve bank reconciliations for June and July 2020.

Proposed – Cllr R Knill

Seconded – Cllr A Beckham

Vote – Unanimous

20.02/14.20 Payments to be authorised

Emergency Cleaning Supplies (COVID)

CA1

03/08/20

£53.38

Truro Tractors – Strimmer wire	CA1	03/08/20	£22.50
Southwest Water – Toilets	CA1	17/08/20	£24.39
Planning application fee balance PA20/04971)	CA1	27/08/20	£120.00
Employee Salaries	CA1	28/08/20	£972.40
Cllr S Leech – Streetwise maps (PA20/04971)	CA1	05/09/20	£24.00
Cllr S Leech – Buyaplan (PA20/04971)	CA1	05/09/20	£22.80
Cllr Chesworth - Buyaplan (PA20/04971)	CA1	05/09/20	£22.80
C Martin (Clerk)– Printer ink plan	CA1	05/09/20	£3.49
MVRG – Annual fee	CA1	05/09/20	£100.00
Suez – Waste Removal (DD)	CA1	05/09/20	£39.08
The Sign Shop – Signage	CA1	05/09/20	£122.40
SLCC – Clerks Training	CA1	11/09/20	£178.80

The Council RESOLVED to approve all payments.

Proposed – Cllr A Crocker

Seconded – Cllr B Bailey

Vote – Unanimous

Signed.....ChairmanClerk/RFO

20.03/14.20 Receipts for noting

Community Chest Grant - Petanque	BMM	13/08/20	£350.00
Community Chest Grants – Garden/Parking	BMM	13/08/20	£400.00
FIT Payment – Steppingstones – Ecotricity	BMM	28/08/20	£223.46
WI Hall booking payment	BMM	28/08/20	£22.00

20.04/14.20 Transfer of funds

Transfer from BMM account	CA1	01/08/20	£4000.00
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Parish Council Account Balances as at 27.07.2020

Community Acct.	[CA1]	£2893.86
Business Money Manager Acct	[BMM]	£47,778.01
Santander as at 03/07/17		£10,702.73
Community Acct. 2	[CA2 Trust]	£2795.35
Community Acct. M/Green	[MG Trust]	£30,300.12
	Total	<u>£94,470.07</u>

21. Matters for future consideration

- a) Requests for agenda items from councillors
- b) Requests for agenda items from members of the public

22. Confidential session – Members of the public will be asked to leave the meeting for this section of the meeting.

The Council Discussed several unauthorised developments in various locations taking place within the Parish. Clerk to write to Planning and Enforcement and copy in Cllr J Dyer to request a site meeting as a matter of urgency to discuss these cases and request a response. The Clerk has made many attempts to contact Cornwall Council and give them updates on stages of the alleged breaches, with no responses to date.

Close of meeting: 21.28