



**Minutes for the Meeting of the Parish Council to be held in Chacewater Village Hall,
Killifreth Room, Chacewater on Friday 25th October 2019 at 7pm.**

Councillors present: Cllr S Leech (Chairman), Cllr P Chesworth (Vice-Chairman), Cllr B Bailey, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr N Medicott, Cllr M Stephens

1. Apologies for Absence

Cllr P Bearham, Cllr P Dyer, Cllr R Knill and Cllr John Dyer

2. To receive declarations of interest

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
None
- b. Councillors to declare any non-registerable interest in any items on the agenda
None

Agenda item 07.01/18.19 was brought forward.

Nicola Medicott was co-opted in the Parish Council

Proposed – Cllr B Bailey

Seconded – Cllr A Crocker

Vote - Unanimous

3. Public Question Time

A resident who lives near to the car park in Chacewater attended the meeting and raised some questions and concerns regarding the possible plans to extend the car park. He questioned the need for the extension, the location of the planned works and asked if the plans that have been made could be made more public. He explained that living next to the car park he already faces noise and disruption at certain times when there are events in the village. He also questioned the adverse effect that the works would have on the plant life and wildlife. He made some suggestions, such as charging a fee to current users, or providing passes for residents that need to use the car park due to having no parking facilities of their own. Cllr B Bailey explained that all of his concerns have been considered and at this stage the plans are only a possibility and nothing has been confirmed. She also advised that the land in question is privately owned therefore plans cannot be made fully public at this early stage. The resident also raised questions around the removal of the trees on the car park side of his property. The parish council advised that when the trees were removed, the advice they were given by the tree surgeon was to wait approx. 18 months before re-planting. The Parish Council added that they are aware of the importance of not compromising the flood plain in that area.

4. Cornwall Councillor report

Cllr John Dyer sent his apologies; however, his report is in this month's edition of What's on

5. 06.01 Minutes of the Meeting held on Friday 11th October 2019

Agreed

Proposed – Cllr J Carley

Seconded – Cllr P Chesworth

Vote - Unanimous

6. Matters arising from those Minutes (for discussion or future agenda only)

None

7. Agenda items

07.01/18.19

Co-option of new Councillor

07.02/18.19

Concrete Block – Kea Downs rd.

Cllr S Leech confirmed the blocks stored are not affecting the flow of the spring.

07.03/18.19

State of the village

Cllr R Knill spoke with the new proprietors of the Kings Head who stated that Punch Taverns Ltd are spending £250K on the building. It closes from 21st October until just before Xmas and they are keen to be part of the community.

There was also a discussion around the various listed buildings in the village that need some work done. Clerk to contact Cornwall Council Conservation regarding this to see what can be done.

07.04/18.19

Steppingstones maintenance

Sandra from Steppingstones advised that she has some volunteers who have offered to carry out maintenance work including the offer to re-paint the exterior of the parish rooms building and has asked if the Parish Council would fund the cost of paint and materials needed for the job. Council delegated the decision to the Chairman and Vice-Chairman, however agreed to spend up to £200 on materials if the decision was made for council to pay for it. Clerk to also check the lease agreement. If Chairman agrees to pay for the materials needed, Clerk to write to Steppingstones and advise that the children can no longer draw on the wall exterior with chalk as it appears to encourage graffiti which is currently a problem in the recreation Ground. Perhaps boards made for this can be used?

07.05/18.19

Cornwall Council enforcement training opportunities

Noted

07.06/18.19

Water Shute

Water is now approx..30% flowing through the Shute so it was agreed to re-visit the issue next year. Clearance of growth could be taken up when the annual Leat maintenance is done.

07.07/18.19

HMRC – PAYE Tax

The Clerk explained to the parish council that she had made 2 errors regarding the HMRC system relating to employee's PAYE. The first error was that HMRC have incorrectly charged her (The Clerk) £39.60 per month tax, however she has not deducted this from her salary each month since the beginning of the tax year. She explained that she approached the accountant to ask his advice on how this can be paid back and properly recorded. He agreed that she can transfer the total amount of £219.80 and mark it as a payment in error. The second error was that the gross salary amount for Richard Northey was submitted to HMRC as the net amount. The submissions have now been corrected.

The explanations by the Clerk have been accepted

Proposed – Cllr J Carley

Seconded – Cllr A Crocker

Vote – Unanimous

07.08/18.19

Contact – Andrew Mitchell re Brookside

After many attempts to lock in a meeting between Andrew Mitchell and the Parish Council regarding Brookside via email, it was agreed that Cllr S Leech write an official letter to Cllr Mitchell and copy in the Chief Executive.

07.09/18.19

WI Hall transfer agreement

The Transfer of Lease agreement was agreed and signed by the Chairman and Vice-Chairman.

Chacewater Parish Council would like to offer the W.I a period of free use of the building for 3 years as a gesture of goodwill with reconsideration after that period.

Cllr B Bailey advised that the current cleaning for the WI building will terminate at 31st December 2019. Clerk to write a letter to the W.I and advise that the Parish Council has an employee who can undertake the role of cleaning the W.I from 1st January 2020..

Proposed – Cllr A Crocker

Seconded – Cllr M Stephens

Vote - Unanimous

8. Planning Applications received

None

9. Other planning matters

Creegrawse – Three Fields Farm

Cllr John Dyer has visited the site where a huge new shed type building which was described in the planning application as a storage facility for agricultural equipment appears to be used for operating a business. He advised that Joanne Patience from Planning and Enforcement will be visiting the site shortly.

10. Planning Decision Notices received

PA19/06542 APPROVED

Applicant: Wales and West Utilities

Location: Plot 7 Cornwall Business Park West Scorrier Cornwall TR16 5BN

Proposal: Erection of unit (Use Class B1/B8) with associated parking and Landscaping

Noted

11. Checklist Report

Checklist / Actions Database update report. (Cllr R Knill and Cllr P Dyer)

Cllr R Knill commented that we may need to consider re-marking the surface in the car park next year as it has been 4 years since it was done and is wearing in places. He noted the Graffiti on the wooden fence down Kerley vale. The Exterior wall of the Steppingstones needs good clean up & outside wall does need painting, but whoever does it needs to treat surface cracks and fill properly in order to maintain its integrity. He commented that the rubber base to some parts of the Play Area is in need of replacement at some stage but currently holding up quite well.

12. Road Matters

12.01/02.18 Report on published list of road works and diversions.

Cllr R Knill has been working closely with Viv Bidgood at Cormac to get the VAS at Buckingham Nip to trigger at the 100-metre point – Cormac have advised it is now working. It

was also noted that the VAS at the other end of the village is not currently working at all and has not been for a while. Clerk to contact Viv Bidgood to investigate

13. Public Rights of Way

Nothing to report

14. Trees

The Clerk contacted Alastair Spencer again following his email in July advising that a tree survey was scheduled for the first week in August for the overhanging trees in Boscawen lane. At this stage we have received no update from the survey that took place or any further correspondence from Alastair. Clerk to follow this up again next week and copy in Cllr John Dyer and Cllr S Leech.

15. Recreation Ground

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground

16. Car Park

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

Tregothnan 'Shaping' Paper has been drafted, working group to get together again before the next meeting with Tregothnan.

17. Millennium Green

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green

18. Outside Bodies Reports

18.01/02.18 Chacewater Bowling Club

No update

18.02/02.18 Chacewater Football Club

No update

18.03/02.18 Chacewater Projects

Bonfire night approaching, posters are to go up. Food and Fireworks have been purchased.

Linda Shevlin recently held a 'Britain in Bloom' group in preparation for the village entry. Chacewater Parish Council are very happy to be entered as 'Chacewater in Bloom'

18.04/02.18 Chacewater School

No update

18.05/02.18 Chacewater Village Hall

18.06/02.18 Mining Villages Regeneration Group – MVRG

Next meeting 14th November 2019

18.07/02.18 'What's on in Chacewater'

No update

18.08/02.18 Flood Working Group

Annual Leat clear out/clear up starts week commencing Monday 6th January 2020
PC think this will be a good time to clear around the Shute.

18.09/02.18 Chacewater Energy Group

A formal letter of support from Chacewater Parish Council has been sent to Bennamenn regarding the EV charge point project. Clerk is to write to Bennamenn to clarify if charging will be free to all users throughout the trial period.

18.10/02.18 Neighbourhood Plan Group

Great result from the NDP referendum. 349 voted YES, 19 voted NO – 29% turnout

18.11/02.18 Truro and Roseland Community Network

Next meeting 19th November 2019

18.12/02.18 Pavilion Project

Cllr J Carley discussed the possibility of in the future linking our public community buildings using the rural energy fund bid and would like to explore the options. It was proposed that we establish a working group to draft the bid document and send back to the Parish Council for comment / agreement.

Proposed – Cllr J Carley Seconded – Cllr P Chesworth Vote - Unanimous

19. Action Correspondence Received

None

20. Information Correspondence Received

None

21. Payments, Payments to be authorised, Receipts and Transfer of Funds

21.01/16.19 DD Payments

Pennon water services	CA1	02/09/19	£32.00
EDF Energy	CA1	08/10/19	£243.98

21.02/18.19 Payments to be authorised

Cornwall Countryside Supplies	CA2	14/10/19	£16.80
Came & Co – Annual Insurance	CA1	14/10/19	£1291.88
HMRC – PAYE Tax	CA1	19/10/19	124.62
Southwest Water	CA1	21/10/19	£37.49
David Hall – bus shelter cleaning	CA1	21/10/19	£16.00
Old Market – NDP refreshments	CA1	21/10/19	£33.60
Rob Knill – Graffiti remover	CA1	21/10/19	£41.99
Truro Tractors – Gift Vouchers	CA1	21/10/19	£480.00
Brenda Bailey – re-imb food for BBQ	CA1	21/10/19	£16.46
Brenda Bailey – re-imb food for BBQ	CA1	21/10/19	£24.84
The Sign Shop – Cyclists beware sign	CA1	21/10/19	£156.00
C Shepherdson – Salary October	CA1	28/10/19	£677.30
R Northey – Salary October	CA1	28/10/19	£201.06

Payments accepted
Proposed – Cllr A Crocker Seconded – Cllr P Chesworth Vote – Unanimous

21.03/18.19 Receipts

EDF – FIT payments	CA1	25/09/19	£86.61
Car Park – honesty boxes	CA2	14/10/19	£198.41

21.04/18.19 Transfer of Funds to be authorised

Transfer from BMM account	CA1	07/10/19	£6000.00
Transfer from BMM account	CA1	14/10/19	£3000.00

Parish Council Accounts

Community Acct. 1 as at 22/09/19	[CA1]	£3381.39
Business Money Manager Acct. as at 22/09/19	[BMM]	£31,973.83
Santander as at 03/07/17		£10,702.73
Community Acct. 2 as at 22/09/19	[CA2 Trust]	£2486.77
Community Acct. M/Green as at 22/09/19	[MG Trust]	£29,840.25
	Total	£78,385.01

21.04/11.19 Reserves Q2 (2019/20)

Office equipment	£ 1,102.07
Election Fund	£ 802.51
Training Fund	£ 500.00
Lighting Capital	£ 300.00
Development of Car Park	£ 16,198
Play Area	£ 1,500
Development of Recreation Ground	£ 7,832.20
Pavilion Project	£ 11,500
Events Committee Finance	£ 2,943.99

Q2 accounts to be agreed

Due to some internet banking issues, the Q2 accounts were not able to be audited in time.
Cllr J Carley to agree the Q2 figures in November's meeting.

22. Matters for future consideration

- a) Requests for agenda items from councillors
ARUP meeting
- b) Requests for agenda items from members of the public

Close of meeting: 20:58