



**Minutes of Meeting of the Parish Council
held via remote Zoom meeting on Friday 12th June 2020 at 7pm**

Due to the Government's current restrictions on meetings during the COVID19 outbreak, this meeting was being held remotely via Zoom.

MINUTES

Councillors Present: Cllr S Leech (Chairman), Cllr P Chesworth (Vice-Chairman), Cllr B Bailey, Cllr P Bearham, Cllr A Beckham, Cllr A Crocker, Cllr R Knill, Cllr M Stephens

In Attendance: Mrs C Martin (Clerk), 2 members of the public

1. Apologies for Absence

Cllr J Carley, Cllr S Foster, Cllr H Richmond

2. To receive declarations of interest

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
None
- b. Councillors to declare any non-registerable interest in any items on the agenda
None

3. Public Question Time

Members of the public asked when we foresee the public toilets being open again as they are seeing an increase of use of the village and feel is it important to be able to offer the facilities for hand washing. The Clerk advised that she attending a webinar hosted by CALC on Monday regarding the opening of public toilets, and from there will do a risk assessment and liaise with the Parish Council to ensure it can be done safely.

4. 06.01 Minutes of the Meeting held on Friday 29th May 2020

Agreed with an amendment

Proposed – Cllr P Dyer

Seconded – Cllr R Knill

Vote – Unanimous

5. Clerks report on matters arising from those minutes (for discussion or future agenda only)

The Clerk advised the Council on the status of the Cornwall Council Business Grant. The Council agreed to refund the £10,000 received and look into the amendment of business rate relief.

Proposed – Cllr P Bearham

Seconded – Cllr A Crocker

Vote – Unanimous

The Clerk advised that she has contacted Cornwall Council in relation to the woodland at 7 the Terrace and is awaiting a response

6. Agenda items

07.01/10.20

Internal Audit – To note the Internal Auditors report dated 04 June 2020 in relation to the year ended 31 March 2020

The Internal Audit report was noted and agreed. A Finance Sub Committee meeting has been set for Monday 22nd June 2020.

07.02/10.20

Annual Return year end 31 March 2020 - To consider and approve Section 1 of the Return the Annual Governance Statement 2019/20 (with specific reference to each individual Assertion) and to authorise the Chairman to sign the statement

It was proposed to agree the above

Proposed – Cllr R Knill

Seconded – Cllr B Bailey

Vote - Unanimous

07.03/10/20

Annual Return year end 31 March 2020 - To consider and approve Section 2 of the Return the Accounting Statements 2019/20 and to authorise the Chairman to sign the statement and year-end Balance Sheet

It was proposed to agree the above

Proposed – Cllr R Knill

Seconded – Cllr B Bailey

Vote - Unanimous

07.04/10.20

COVID19 Risk Assessment – to note and agree on the COVID19 Risk Assessment circulated by the Clerk and agree it to be reviewed at each meeting moving forward.

The Risk Assessment was reviewed and agreed. It was agreed to be put on the agenda for all meetings moving forward to enable the Council to closely monitor and update on a regular basis.

07.05/10.20

Tenders for the Car Park & Community Garden Excavation– to consider and review tender applications received and agree to approve a successful applicant.

The Council received 3 tender applications. After review it was agreed that the Clerk and Chairman contact the company that provided the lowest quote to agree a site meeting to ensure the quote given is accurate covers everything that is required. If satisfied it will then be approved at our next meeting.

Proposed – Cllr B Bailey

Seconded – Cllr M Stephens

Vote - Unanimous

07.06/10.20

Lease for land – Car park & Community Garden – To review and approve the lease agreement

Deferred until our next meeting. Tregothnan did not send the required information prior to the meeting as requested.

07.06/10.20

COVID19 Update on current Government advice – Clerk to update on latest advice and guidance from the Government, CALC and Cornwall Council

The Clerk advised that advise is play parks are to remain closed. Public Toilets is in discussion and update was given in public question time.

07.07/10.20

Truro & Roseland – Highways Budget – For discussion (Cllr R Knill)

Nothing further to report at this stage

07.08/10.20

Emergency Agenda Item – Chacewater School request to use the WI Hall.

Chacewater School have requested exclusive use of the WI hall from 28th June 2020 until the end of the summer term to enable them to open classes up to older year groups.

Clerk to respond to Mr Gould and advise the Parish Council have no objections to the school having exclusive use of the hall at no charge.

Proposed – Cllr R Knill

Seconded – Cllr A Crocker

Vote – Unanimous

7. Planning Applications received

Application PA20/03950

Proposal Extension of domestic curtilage and construction of double garage with ancillary accommodation to main dwelling within roof space

Location Quaker Cottage

Applicant Mr Dan Gilbert

Chacewater Parish Council strongly objects to this planning application on the basis of continuous over development of agricultural land and the open countryside, both of which underpin the now “made” Neighbourhood Development Plan (NDP). The Domestic curtilage has already been maximised for a the site of this size and there is increased evidence of dumping of rubble and building materials on this historic agricultural space.

Chacewater Parish Council also has concerns with the lack of planning applications for some other outbuildings that have already been built, as well as the caravans on site, and understand there is currently an Enforcement Investigation taking place.

Application PA20/03856

Proposal Construction of Multi-use Agricultural Building as well as improvements to existing access onto the highway.

Location Little Penstraze, Penstraze Chacewater TR4 8GB

Applicant Mr John Berriman PJ & S Berriman

Chacewater Parish Council object to this planning application. There is a danger in terms of exit and entrance onto a busy highway so, we believe the access point for the building should be the same as that used for the residential dwelling. The Council also believes the County Land agent should visit the site and make comment on the size and scale of this building in relation to the land it relates to, which seems disproportionate.

8. Other planning matters

The Clerk gave an update on Tamblyn’s Barn. A response was received from Cornwall Council.

9. Planning Decision Notices received

None

19. Correspondence Received

Email from resident regarding trees on Station road.

The Clerk shared an email from a resident regarding the status of overgrown trees on station road and the questions surrounding road overhand and natural light access.

Clerk to respond to resident thanking her for taking the time to look into this and will advise that these trees are not on Parish Council land and recommend that she checks for TPO’s

and that they are not in the conservation zone. Cornwall Council will be able to advise on this further.

Community Volunteers.

Chairman and Vice Chairman are to remind volunteers working to tidy and improve the village about wearing suitable PPE and social distancing.

Steppingstones request for shed and alarm system

The Parish Council are not in favour of a shed outside of the Parish Rooms building however, would like to suggest an external lean2 with door instead which will offer more security and lessen the chances of vandalism and break ins. The Chairman offered to meet them on site to discuss further.

The Parish Council have no objections to a security alarm system being installed.

Incredible Bulk – Zero waste mobile refill store – consideration for Chacewater

The Parish Council suggested the Kings Head carpark could be a good location in terms of visibility for passing footfall and ensuring it does not clash with school times etc. Clerk to approach the landlady at the pub to discuss and report back. If this is not an option for either party then the main Car Park may be considered dependent on timing, distance guidelines and space

20. Payments, Payments to be authorised, Receipts and Transfer of Funds

20.01/03.20 Payments to be authorised

Display Notice Board	CA1	02/06/20	£112.80
Amazon Vouchers – COVID Hardship Fund	CA1	02/06/20	£100.00
Hudson Accounting – AUDIT	CA1	07/06/20	£200.00

20.02/03.20 Receipts

HSBC Interest	BMM	05/06/20	£17.92
HMRC Furlough Payment (May)	BMM	01/06/20	£126.66

All payments and receipts agreed

Proposed – Cllr A Crocker

Seconded – Cllr R Knill

Vote – Unanimous

21. Matters for future consideration

a) Requests for agenda items from councillors

b) Requests for agenda items from members of the public

Close of meeting: 20.53