



**Minutes of Meeting of the Parish Council held via remote Zoom meeting on
Friday 25th September 2020 at 7pm**

Due to the Government's current restrictions on meetings during the COVID19 outbreak, this meeting was held remotely via Zoom.

MINUTES

Councillors Present: Cllr S Leech (Chairman), Cllr P Chesworth (Vice-Chairman), Cllr B Bailey, Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr P Dyer, Cllr R Knill, Cllr S Foster, Cllr M Stephens

In Attendance: Mrs C Martin (Clerk) 3 Members of the public

1. Apologies for Absence

Cllr H Richmond, Cllr John Dyer

2. To receive declarations of interest

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
None
- b. Councillors to declare any non-registerable interest in any items on the agenda
None

3. Public Question Time

A resident asked the Parish Council advice on the removal of some large trees on the boundary of their property to which they have already written to Cornwall Council regarding. The Parish Council commented that they have already gone through the correct procedure by writing to the authority and making us aware.

4. Cornwall Councillor report

The Clerk read out a letter received by Cllr Dyer apologising both for his absence from the meeting and for the outcome of PA20/06143

5. 05.01 Minutes of the Meeting held on Friday 4th September 2020

It was **RESOLVED** that these be accepted as a true record and would be signed by the Chairman at the next in-person meeting

Proposed – Cllr P Chesworth Seconded – Cllr R Knill Vote – Unanimous

6. Clerks report on matters arising from those minutes (for discussion or future agenda only)

The Clerk advised the Council that she had not yet obtained the matting to repair the areas of the play area due to receiving information from 2 play area equipment providers that it is not recommended we repair the matting in this way and instead should fill the gaps with resin. Clerk to obtain 3 quotes for this and present at the next meeting.

7. Police report

Cllr R Knill provided an update from the PLG meeting held on 17th September 2020

8. Planning Applications received

Application PA20/06777

Proposal Outline application with some matters reserved for the erection of an adaptable disability bungalow on recreational garden at Wheelgate Cottage.

Location Wheelgate Cottage East Hill Blackwater Truro

Applicant Mr Peter Anstice

Chacewater parish council do not support this application at this moment in time due to it not conforming to our local neighbourhood development plan We would like to add that there are outstanding questions being asked from the Planning Agent to Cornwall Council, and upon seeing those answers we would then like to the opportunity to review our comments.

9. Agenda items

09.01/15.20 – Parking Kerley Hill/Kerley Vale

Ongoing issues and safety concerns – requested by member of the public

Clerk to respond to the resident and confirm the plans for the Community Car Park and Garden at the school which in time, should reduce the amount of traffic on Kerley Hill in peak times.

09.02/15.20 – Website Accessibility Statement

It was **RESOLVED** that the website accessibility statement is to be agreed and adopted.

Proposed – Cllr P Chesworth Seconded – Cllr J Carley Vote – Unanimous

09.03/15.20 – Conclusion of Audit

Council noted the conclusion of audit documents and comments from PKF Littlejohn and **RESOLVED** to approve expenditure of £360

Proposed – Cllr P Bearham Seconded – Cllr A Crocker Vote - Unanimous

09.04/15.20 - Reopening the High Street Safely fund £1423 approved

Clerk to contact businesses within the parish to ask how they would like the funds spent and report back to the Council at the end of October

09.05/15.20 – BIFFA Annual Waste removal

Council **RESOLVED** to approve the annual fee of £289.54 for 2 x fortnightly collections (Wheal Busy & Twelveheads)

Proposed – Cllr P Bearham Seconded – Cllr P Chesworth Vote – Unanimous

09.06/15.20 – COVID19 update

Clerk updated the Council on current discussions surrounding potential second wave of COVID19. Clerk to contact volunteers and keep an up to date list on availability for help should it be needed.

09.07/15.20 – Remembrance Wreaths

Council **RESOLVED** to agree the ordering of 2 x Poppy Wreaths – total cost £34

Proposed – Cllr B Bailey Seconded – Cllr J Carley Vote – Unanimous

09.08/15.20 – Insurance

Council agreed to delegate the Insurance renewal details to the Finance Working Group who will report back to full council on 30th October.

Cllr J Carley left the meeting at 20:17

10. Other planning matters

Clerk to write to the Local Government Ombudsman regarding our concerns with Cornwall Council's process of PA20/06143 and request a full investigation into where the process went wrong.

11. **Planning Decision Notices received**

PA20/06145 APPROVED

Applicant: Mr Jason Barker

Location: Chi Lowen, The Chalet Whitehall Scorrier TR16 5BB

Proposal: Residential dwelling and detached garage (Amended design to existing approval PA18/10661 dated 1st April 2019)

Noted

PA20/05581 REFUSED

Applicant: Miss Sarah Edom

Location: 2 East Bridge Chacewater Truro Cornwall TR4 8PX

Proposal: New drop curb access and parking area

Noted

12. **Checklist Report**

Checklist / Actions Database update report was noted. No new findings since last report

13. **Road Matters**

12.01/13.20 Report on published list of road works and diversions.

It was noted that Cormac have completed most of the outstanding requests

14. **Public Rights of Way**

PROW signage being removed – Cllr Knill will report back to Council on which ones may need to be replaced

15. **Recreation Ground**

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground

Council **RESOLVED** to agree for Falmouth Rd Hedge to be cut back at the cost of £300 – expenditure to come out of the Recreation Ground account (CA2)

16. **Car Park**

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

The replacement of the handrail is planned – Clerk to work with Cllr Bearham to order materials required.

17. **Millennium Green**

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green

Council **RESOLVED** to agree expenditure of £98.75 for materials for Tree removal – Expenditure to come from the Millennium Green Account

19. **Correspondence**

20. **Finances, Payments to be authorised, Receipts and Transfer of Funds**

20.01/15.20 – Bank Reconciliation (August 2020)

Council **APPROVED** bank reconciliation

Proposed – Cllr P Bearham

Seconded – Cllr B Bailey

Vote – Unanimous

20.02/15.20 Payments to be authorised

Employee Salaries	CA1	26/09/20	972.40
BIFFA – Waste removal annual	CA1	26/09/20	£289.54
Bus Shelter Cleaning	CA1	26/09/20	£16.00
Southwest Water – Toilets	CA1	26/09/20	£39.09
Twelveheads Annual Lease Payment	CA1	26/09/20	£50.00
PKF Littlejohn – Final Audit	CA1	26/09/20	£360.00
British Gas – Electricity Toilets (Jul & Aug)	CA1	23/09/20	£37.14
HMRC – PAYE	CA1	26/09/20	£204.67
Hedge Clipping – Falmouth Rd	CA2	26/09/20	£300.00
Truro Tractors – Millennium Green	MIL	26/09/20	£98.75

20.03/15.20 Receipts for noting

HSBC – Gross Interest	BMM	04/09/20	£1.26
Post Office – WI Rental August	BMM	14/09/20	£55.00
Cornwall Council – CTS Grant	BMM	16/09/20	£484.20
Cornwall Council Precept	BMM	16/09/20	£15,740

Parish Council Account Balances as at 27.07.2020

Community Acct.	[CA1]	£2893.86
Business Money Manager Acct	[BMM]	£64,058.47
Santander as at 03/07/17		£10,702.73
Community Acct. 2	[CA2 Trust]	£2224.79
Community Acct. M/Green	[MG Trust]	£30,300.12
Total		<u>£110,179.97</u>

21. Matters for future consideration

- a) Requests for agenda items from councillors
- b) Requests for agenda items from members of the public

22. Confidential session – Members of the public will be asked to leave the meeting for this section of the meeting.

Close of meeting 20:56