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Minutes of Meeting of the Parish Council on Friday 11th December 2020 at 7pm

Due to the Government's current restrictions on meetings during the COVID19 outbreak, this meeting was held remotely via Zoom.

MINUTES

Councillors Present: Cllr S Leech (Chairman), Cllr P Chesworth (Vice-Chairman), Cllr B Bailey, Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr P Dyer, Cllr S Foster, Cllr M Stephens

In Attendance: Mrs C Martin (Clerk), Cllr John Dyer,

Apologies for absence: Cllr R Knill

1. **To receive declarations of interest**
 - a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
 - b. Councillors to declare any non-registerable interest in any items on the agenda
2. **Public Question Time** – No public in attendance
3. **Cornwall Councillor report**

Cllr John Dyer congratulated and thanked the team of volunteers for their efforts in getting the Millennium Green pathway completed. He also thanked Cllr B Bailey for her years of commitment and hard work with What's on magazine and wished her a happy retirement.
4. **05.01 Minutes of the Meeting held on Friday 27th November 2020**

Agreed with amendments
Proposed – Cllr P Chesworth Seconded – Cllr S Foster Vote – Unanimous
5. **Clerks report on matters arising from those minutes** (*for discussion or future agenda only*)

The Clerk reported that planning permission has been granted for the land above the school so we can now move forward with the Community Car Park and Garden.
6. **Agenda items**
 - 07.01/20.20** – 2020/21 Budget monitoring
Council reviewed and **AGREED** the budget monitoring report to end November 2020
Proposed – Cllr B Bailey Seconded Cllr J Carley Vote – Unanimous
 - 07.02/20.20** – Precept
Council **RESOLVED** to agree the precept amount for 2021/22 for £38,863.00
Proposed – Cllr J Carley Seconded – Cllr P Chesworth Vote – Unanimous
 - 07.03/20.20** – Steppingstones
Council **RESOLVED** to agree to invoice steppingstones in March 2021 for £1500 now which is a 50% reduction of the fee as previously agreed

Council **RESOLVED** to agree that the Power Purchase agreement for steppingstones will begin in January. Clerk has provided the signed contract to the new manager
 - 07.04/20.20** – Staffing Committee
Council **RESOLVED** to agree to create a staffing committee. Terms of reference to be adopted at January's meeting and members of the committee to be agreed then
Proposed – Cllr P Bearham Seconded – Cllr J Carley Vote – Unanimous

07.05/20.20 – Play Area Inspections

Council reviewed and noted the annual inspection reports for Chacewater and Twelveheads play areas. The Clerk alongside the chairman will list any items on that report that need to be addressed and expenditure required and present to Council in January 2021.

7. Planning Applications received

PA20/10566

Proposal To carry out a crown reduction on a Willow tree (T1) within a conservation area.

Location 24 Station Road Chacewater TR4 8NH

Chacewater Parish Council fully support this application

PA20/10083

Proposal Outline planning permission with some matters reserved for exceptions housing scheme for ten dwellings, including access and associated landscaping with variation of condition 1 in respect of decision PA17/04405

Location Land South of Post Office Blackwater Truro

Chacewater Parish Council has no objection

PA20/06578

Proposal Replacement dwelling and garage, installation of new septic tank and retention of mobile home during building works

Location Tresawle Cottage Kerley Chacewater Truro

Chacewater Parish Council object to the application. The huge size and scale of the property is completely out of character with the area and goes against both the neighbourhood development plan and the Cornwall local plan. Dormer Windows are not a part of our Chacewater landscape and the design itself lacks architectural value and we believe needs to be reviewed.

There is no evidence of any environmental features or renewable energy sources. In accordance with the policies in the emerging Chacewater Local Neighbourhood Development Plan all residential and commercial planning applications must show that the environmental impact of the proposed development has been minimised by use of the best practical technologies available.

At the time of writing these include:

- a) Enhanced levels of thermal insulation, underfloor, wall, and roof.
- b) Use of very low energy loss windows and external doors, including triple glazing. Windows and external doors should be orientated where possible to provide passive solar gain to properties.
- c) Enhanced acoustic insulation to minimise any future neighbour noise problems.
- d) Use of very low energy lighting, e.g., LED.
- e) Photo-voltaic cells to generate day time electricity, orientated to maximise usable production throughout the day and at different times of year, and battery storage to provide for use at night. Additional sources of electricity generation that will suit some sites include micro-hydro power, and micro wind power.
- f) Solar Thermal hot water system.
- g) Non-fossil-fuel heating, and domestic hot water supply e.g., from air sourced or ground sourced heat pumps, biomass, or district heating system if available. Heat recovery from mechanical ventilation where used.
- h) Rainwater harvesting to provide non-mains water of adequate quality for flushing WCs, laundry, vehicle washing, gardening etc.
- i) Enhanced levels of on-site retention of storm water to minimise flood risk to the property and to neighbours.
- j) Provision for Electric Vehicle charging.

8. **Planning Decision Notices received**

PA20/04971 APPROVED

Description of Development: Change of use from agricultural unused pasture to create a community car park and new community garden

Location of Development: Land South of Chacewater School Church Hill Chacewater Cornwall TR4 8PZ

Noted

9. **Checklist Report**

Checklist / Actions Database update report.

Cllr P Bearham confirmed that the hand rail in the Car Park would be replaced in December during the Christmas quiet period.

10. **Road Matters**

It was reported that 4x4 vehicles have torn up the path near the Observatory on Station rd.

11. **Trees**

Still no response from Alastair Spencer, Cornwall housing regarding the Boscawen lane trees – Clerk to contact Andrew Mitchell and copy in Cllr John Dyer to try and get a response

16. **Car Park**

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

16.01/20.20 – Toilet

The public toilet is blocking regularly – Clerk reported that the toilet is being blocked by people putting objects like cans etc down it. Village operative to monitor and report back.

16.02/20.20 – Benanmen EV project

Cllr J Carley reported that there have been some delays with getting the project started but he will keep us posted.

18. **WI Hall**

Clerk to get prices for a new vacuum cleaner.

20. **Correspondence**

The Clerk reported to the Council that she had made a verbal complaint to Ecotricity regarding the frequent 'final reminder' letters that are being sent before payment is due. The Clerk has sent off the direct debit forms and awaiting confirmation from Ecotricity.

21. **Finances, Payments to be authorised, Receipts and Transfer of Funds**

21.01/20.20 – Bank reconciliation for November 2020

Council RESOLVED to approve the bank reconciliation for November 2020

Proposed – Cllr P Bearham Seconded – Cllr P Chesworth Vote – Unanimous

21.02/20.20 Payments to be authorised

Employee Salaries	CA1	£ 1093.03
Chacewater Village hall hire	CA1	£ 100.00
Covid hardship vouchers – General Store	CA1	£ 60.00
Southwest water – Wi Hall	CA1	£ 41.01

Southwest water – Toilets	CA1	£ 41.57
HP Ink subscription	CA1	£ 9.49
Clerk Expenses – Q3	CA1	£ 45.00
MSI – Play Area Inspections	CA1	£ 160.00
Ecotricity – Toilets	CA2	£ 23.26

All payments AGREED
Proposed – Cllr B Bailey Seconded – Cllr P Chesworth Vote – Unanimous

SignedChairmanClerk/RFO

21.03.20.20 Direct Debit Payments

Cornwall Council – WI hall business rates	CA1	£ 64.00
Suez – Waste Removal	CA1	£ 39.08

21.02/20.20 – Transfers

BMM Account	CA1	£ 4000.00
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21.03/20.20 Receipts for noting

Pocket Parks Plus Grant	BMM	£ 15,500
Post Office – WI Hall Hire (Oct)	BMM	£ 60.00
HSBC – Gross Interest	BMM	£ 1.43

Parish Council Account Balances as at 07.12.2020

Community Acct.	[CA1]	£ 2832.35
Business Money Manager Acct	[BMM]	£ 65,843.85
Santander as at 03/07/17		£ 10,702.73
Community Acct. 2	[CA2 Trust]	£ 7653.82
Community Acct. M/Green	[MG Trust]	£ 30,025.52
	Total	<u>£ 117,058.27</u>

21. Matters for future consideration

- a) Requests for agenda items from councillors
- b) Requests for agenda items from members of the public

22. Closed session – Members of the public will be asked to leave the meeting for this section of the meeting.

Co-option of Councillor

2 candidates applied for the 1 councillor vacancy. 1 councillor withdrew his application. Cllr Sarah Gribble was co-opted into the Council.

Meeting Close: 21:30