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Minutes of Meeting of the Parish Council on Friday 26th February 2021 at 7pm

Due to the Government's current restrictions on meetings during the COVID19 outbreak, this meeting was held remotely via Zoom.

MINUTES

Councillors Present: Cllr S Leech (Chairman), Cllr P Chesworth (Vice- Chairman), Cllr B Bailey, Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr P Dyer, Cllr S Foster, Cllr S Gribble, Cllr R Knill, Cllr M Stephens

In Attendance: Mrs C Martin (Clerk), Cllr John Dyer

1. **Apologies for Absence**
None
2. **To receive declarations of interest**
 - a. Councillors to declare any disclosable pecuniary interest in any items on the agenda
 - b. Councillors to declare any non-registerable interest in any items on the agenda
3. **Public Question Time** – No public present
4. **Cornwall Councillor report**
5. **05.01 Minutes of the Meeting held on Friday 12th February 2021**
Agreed with amendments
Proposed – Cllr R Knill Cllr P Dyer Vote – Unanimous
6. **Clerks report on matters arising from those minutes** (*for discussion or future agenda only*)
Nothing to report
7. **Planning Applications received**

Application PA21/01235

Proposal Proposed front, rear and side extensions

Location 1 The Sycamores Wheal Busy Chacewater Truro

The front of the dwelling needs to be more in character with the area and needs to remain looking like a porch. We believe that the design needs to be more refined and the build must not go past the building line.

There is also no mention of renewables at all in the plans and In accordance with the policies in the Chacewater Local Neighbourhood Development Plan all residential and commercial planning applications must show that the environmental impact of the proposed development has been minimised by use of the best practical technologies available.

These include:

- a) Enhanced levels of thermal insulation, underfloor, wall, and roof.
- b) Use of very low energy loss windows and external doors, including triple glazing. Windows and external doors should be orientated where possible to provide passive solar gain to properties.
- c) Enhanced acoustic insulation to minimise any future neighbour noise problems.
- d) Use of very low energy lighting, e.g. LED.

- e) Photo-voltaic cells to generate day time electricity, orientated to maximise usable production throughout the day and at different times of year, and battery storage to provide for use at night. Additional sources of electricity generation that will suit some sites include micro-hydro power, and micro wind power.
- f) Solar Thermal hot water system.
- g) Non-fossil-fuel heating, and domestic hot water supply e.g. from air sourced or ground sourced heat pumps, biomass, or district heating system if available. Heat recovery from mechanical ventilation where used.
- h) Rainwater harvesting to provide non-mains water of adequate quality for flushing WCs, laundry, vehicle washing, gardening etc.
- i) Enhanced levels of on-site retention of storm water to minimise flood risk to the property and to neighbours.
- j) Provision for Electric Vehicle charging.

A full environmental information and suggestion sheet is available free of charge from the clerk to Chacewater Parish Council. Please make use of this information at the project planning stage.

Pre-application discussions of environmental impact can be arranged between council members and potential applicants. These discussions are without prejudice.

Application PA21/01060

Proposal Ground floor reconfiguration & first floor extension

Location High View Access To High View Jolly's Bottom Chacewater

Chacewater Parish Council do not support this application. The design of the extension is lacking and is extremely out of character with the original dwelling. The new windows do not match at all with the original and we have concerns over the overall size and scale of the build. We are also concerned that this seems to be a creation of a separate self-contained annex accommodation and therefore should be reflected in the planning decision.

Also, In accordance with the policies in the Chacewater Local Neighbourhood Development Plan all residential and commercial planning applications must show that the environmental impact of the proposed development has been minimised by use of the best practical technologies available.

These include:

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- l) Use of very low energy loss windows and external doors, including triple glazing. Windows and external doors should be orientated where possible to provide passive solar gain to properties.
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- p) Solar Thermal hot water system.
- q) Non-fossil-fuel heating, and domestic hot water supply e.g. from air sourced or ground sourced heat pumps, biomass, or district heating system if available. Heat recovery from mechanical ventilation where used.
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Proposed – Cllr S Foster

Seconded – Cllr R Knill

Vote – unanimous

Application PA21/00695

Proposal Conversion of redundant stables into a holiday let/annexe

Location Jollys Top Penstraze Chacewater Truro

Chacewater Parish Council do not object to this application however, would like it to be reflected in the planning decision that it must remain within the main curtilage and retained as original farmstead.

Also, In accordance with the policies in the Chacewater Local Neighbourhood Development Plan all residential and commercial planning applications must show that the environmental impact of the proposed development has been minimised by use of the best practical technologies available.

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Proposed – Cllr M Stephens

Seconded – Cllr P Bearham

Vote – Unanimous

8. Other planning matters

8.1 Council received correspondence from Cornwall Council offering to present further information regarding the Langarth development. Council agreed the Clerk should arrange this meeting and ensure that a full list of questions is submitted 7 days prior to that meeting, invite members of the public to submit questions ahead of time to then enable them to attend in listen only mode.

8.2 Cllr S Foster gave the council an update on the planning committee meeting for Quaker Cottage that took place this week.

Cllr B Bailey left the meeting at 20:10

9. Planning Decision Notices received and noted

Application no's - PA20/08484, PA20/08492, PA20/08494, PA20/08495, PA20/08497, PA20/08486 **APPROVED**

Applicant: Cornwall Council

Location: Trevithick Road Chacewater Truro Cornwall TR4 8JT

Proposal: Energy efficiency improvements to property including external wall and loft insulation, replacement doors and windows, and installation of PV array

10. Agenda items

10.01/25.21 – Community Car Park and Garden

The Clerk confirmed that excavation work will begin on Monday 1st March 2021.

Cllr Bearham raised questions around ownership of the project as recent posts on social media and what's on had indicated that the Parish Council were not managing it. Cllr Knill, Cllr Leech and the Clerk will together produce an organisational document which will benefit us in the future and will highlight that the Parish Council are in charge of the project, will be leaseholders of the land, will hold the insurance policy and were the applicants for the Pocket Parks funding as well as investors of any additional funds required.

10.02/25.21 – Church Hill

The Chairman updated the council on the ongoing issues regarding drainage on Church hill and advised the actions taken to date. CORMAC are also aware of the issue.

10.03/25.21 – Childrens play area – Twelveheads

Council **RESOLVED** to approve the purchase of a new toddler swing for Twelveheads play park. The Clerk was given delegation to purchase this ASAP and spend up to £100. Expenditure to come from the play areas budget.

Proposed – Cllr P Dyer

Seconded – Cllr A Crocker

Vote – Unanimous

11. Checklist Report

Checklist / Actions Database update report - Cllr A Crocker

Cllr Crocker advised that the number stickers on the defibrillator at the Bowling Club is to be looked at. Cllr Bearham and the Clerk to check all defibs.

12. Road Matters

Cllr Knill advised that he has reported many pot holes and surface water on the roads this week.

13. Public Rights of Way

13.01 - Council discussed the request from resident to open back up and maintain PRow 301/11/1 and 11/2. It was **AGREED** by Council.

13.02 – Illegal use of PRow

Council **RESOLVED** to approve expenditure of £58 + VAT for new permanent signage. Expenditure to come out of the village maintenance budget.

Proposed – Cllr R Knill Seconded – Cllr P Chesworth Vote – Unanimous

13.03 – Enhanced Capital Scheme

Council **RESOLVED** to agree to the additional funds offered to us for the Enhance Capital Scheme of £15,000.

13.04 – PRow Contract

Council **RESOLVED** to agree the PRow contract with Voguebeloth Landscaping for the 2021-22 season with amendments. The total budget is £4042 + VAT and therefore the Clerk will contact the contractor and request that they work together with Cllr Knill to make some amendments to the plan and ask for an amended quote.

Proposed – Cllr R Knill Seconded – Cllr P Dyer Vote – Unanimous

15. Recreation Ground

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Recreation Ground

15.1 The head of Chacewater School has reported some overhanging trees from the Recreation Ground side. These trees will eventually be removed completely. Council noted.

15.2 Council **RESOLVED** to agree spend of up to £160 for materials required to get the pavilion toilets back to a useable state.

Proposed – Cllr P Chesworth Seconded – Cllr P Dyer Vote – Unanimous

16. Car Park

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

Council **RESOLVED** to agree spend of up to £150 to have a standard light switch installed. Clerk to contact our preferred supplier. Expenditure to come from the Car Park trust account (CA2)

Proposed – Cllr P Bearham Seconded – Cllr S Foster Vote – 1 abstain (Cllr A Crocker)

17. Millennium Green

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green

17.01 – Safety Concerns

Council noted some concerns raised by Cllr Dyer regarding the danger of children running out into the road at the bottom entrance.

17.02 – Widening access

Council **RESOLVED** to agree to submit a pre-application for the trees and hedge removal – Cost at the cost of £60. Expenditure to come from the Millennium Green trust account

Proposed – Cllr P Chesworth Seconded – Cllr A Crocker Vote - Unanimous

19. Outside Bodies Reports

19.01 Chacewater Bowling Club

Clerk to contact the club and advise that last years rent fee was waived due to the COVID19 pandemic. Clerk to raise an invoice for this year as usual.

19.02 Chacewater Football Club – NTR

19.03 Chacewater Projects –

Next meeting being held via Zoom on 9th March 2021

19.04 Chacewater School –

Cllr Bearham shared plans for the new ramp and will cost up the project to present to council at the next meeting. Cllr P Chesworth Declared an interest

19.05 Chacewater Village Hall –

AGM being held on 18th March 2021

19.06 Mining Villages Regeneration Group – MVRG

Next meeting 4th March 2021

19.07 'What's on in Chacewater' – NTR

19.08 Flood Working Group - NTR

19.09 Chacewater Energy Group - NTR

19.11 Truro and Roseland Community Network

Next meeting 16th March 2021

19.12 Pavilion Project - NTR

19.13 Community Car Park & Garden - NTR

20. Correspondence

Council received request from Steppingstones to create a small gardening area for the children, with planters etc that can all be removed easily. Council AGREED however must be in keeping with the area and no permanent fixtures that can be removed in the future is necessary.

21. Finances, Payments to be authorised, Receipts and Transfer of Funds

21.01/25.21 – To approve bank reconciliation for January 2021

21.02/25.21 – To review minutes from the Finance working group and approve findings

21.03/25.21 Payments to be authorised

<u>ITEM</u>	<u>Acc</u>	<u>Amount</u>	<u>Date</u>
Employee Salaries	CA1	£ 976.40	27/02/2021
Re-imb – Chairman's allowance (laptop)	CA1	£ 150.00	27/02/2021
MS Office Pro – Chairman's Allowance	CA1	£ 50.00	21/02/2021
Re-imb – Book of 1 st class stamps	CA1	£ 10.20	15/02/2021
COVID Hardship vouchers – Bakery	CA1	£ 15.00	27/02/2021
Voguebeloth – PROW (Auth 12.02/22.21)	CA1	£ 720.00	18/02/2021
Metal Store – Handrail materials (Auth 16.02/13.20)	CA2	£ 304.74	22/02/2021
The Range – Padlocks for pavilion (Auth 29 Jan 21)	CA1	£ 29.98	10/02/2021
Re-imb – Key Cutting – Toilets	CA1	£ 4.98	27/02/2021
Cormac – Bat Survey – Comm Car Park & Garden	CA1	£ 600.00	27/02/2021
Cormac – PEA Survey – Comm Car Park & Garden	CA1	£ 649.99	27/02/2021
Ecotricity – Toilets	CA2	£ 9.01	26/02/2021

21.04/25.21 – Transfers

Transfer to CA1	BMM	£ 4000.00	27/02/2021
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21.05/25.21 Receipts for noting

EDF – FIT Payments – Toilets	CA1	£11.48	17/02/2021
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Parish Council Account Balances as at 25.01.2021

Community Acct.	[CA1]	£ 1186.38
Business Money Manager Acct	[BMM]	£ 53,973.85
Santander as at 03/07/17		£ 10,702.73
Community Acct. 2	[CA2 Trust]	£ 7205.55
Community Acct. M/Green	[MG Trust]	£ 29,310.52
	Total	<u>£ 102,379.03</u>

22. Matters for future consideration

- a) Requests for agenda items from councillors
- b) Requests for agenda items from members of the public