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**Minutes of Meeting of the Parish Council meeting held at Chacewater Village Hall on Friday  
28th May 2021 at 7pm.**

**MINUTES**

**Councillors Present:** Cllr S Leech (Chairman), Cllr P Chesworth (Vice- Chairman), Cllr B Bailey, Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr S Foster, Cllr S Gribble, Cllr R Knill, Cllr M Stephens

**In Attendance:** Mrs C Martin (Clerk), 2 members of the public

**1. Apologies for Absence**

Cllr S Leech

**2. To receive declarations of interest**

- a. Councillors to declare any disclosable pecuniary interest in any items on the agenda  
None
- b. Councillors to declare any non-registerable interest in any items on the agenda  
None

**3. Public Question Time**

A member of the public spoke and raised concerns about speeding traffic through the village. Cllr Knill responded and advised that there is ongoing radar class data being obtained and community speed watch team has completed 6 sessions this year with further sessions planned.

**4. 04.01 Minutes of the Meeting held on Tuesday 18th April 2021**

It was **RESOLVED** that these be accepted as a true record and would be signed by the Chairman at the next in-person meeting

Proposed – Cllr A Crocker      Seconded – Cllr K Surgenor      Vote – Unanimous

**5. Matters arising & Clerk's report as follows:**

Nothing to report

**6. Planning Applications received**

**Application PA21/04152**

**Proposal** Extension to the rear with loft conversion above

**Location** Carn View Penstraze Chacewater Truro

Chacewater Parish Council have no objection to this application.

We would like to however highlight the following:

In accordance with the policies in the Chacewater Local Neighbourhood Development Plan all residential and commercial planning applications must show that the environmental impact of the proposed development has been minimised by use of the best practical technologies available.

These include:

- a) Enhanced levels of thermal insulation, underfloor, wall, and roof.
- b) Use of very low energy loss windows and external doors, including triple glazing. Windows and external doors should be orientated where possible to provide passive solar gain to properties.

- c) Enhanced acoustic insulation to minimise any future neighbour noise problems.
- d) Use of very low energy lighting, e.g. LED.
- e) Photo-voltaic cells to generate day time electricity, orientated to maximise usable production throughout the day and at different times of year, and battery storage to provide for use at night. Additional sources of electricity generation that will suit some sites include micro-hydro power, and micro wind power.
- f) Solar Thermal hot water system.
- g) Non-fossil-fuel heating, and domestic hot water supply e.g. from air sourced or ground sourced heat pumps, biomass, or district heating system if available. Heat recovery from mechanical ventilation where used.
- h) Rainwater harvesting to provide non-mains water of adequate quality for flushing WCs, laundry, vehicle washing, gardening etc.
- i) Enhanced levels of on-site retention of storm water to minimise flood risk to the property and to neighbours.
- j) Provision for Electric Vehicle charging.

A full environmental information and suggestion sheet is available free of charge from the clerk to Chacewater Parish Council. Please make use of this information at the project planning stage.

Pre-application discussions of environmental impact can be arranged between council members and potential applicants. These discussions are without prejudice.

## 7. **Planning Decision Notices received**

**PA21/05360** Closed - advice given

Applicant: Mr And Mrs Buckingham

Location: 8 The Terrace Chacewater Truro Cornwall TR4 8LT Proposal: Exception Notice for works to tree namely :-English Elm (Ulmus Procura), Fell - within a Conservation Area

Noted

## **OTHER PLANNING MATTERS**

**PA21/01235**

Chacewater Parish Council agree with the Planning officer on the approval of this application.

## 8. **Agenda items**

### **08.01/04.21 – Internal Audit**

Council noted the Internal Auditors report dated 22 May 2021 in relation to the year ended 31 March 2021. Council discussed the Auditors recommendation regard to the General Reserve amounts and agreed that this amount will be increased over time however, feel they cannot raise it further at this time due to an already increased precept this year. Council will re-visit the reserves at our mid-year budget meeting.

### **08.02/04.21 - Annual Return year end 31 March 2021**

Council **RESOLVED** to approve Section 1 of the Return the Annual Governance Statement 2020/21 (with specific reference to each individual Assertion) and to authorised the Chairman to sign the statement

Proposed – Cllr A Crocker

Seconded – Cllr S Foster

Vote – Unanimous

### **08.03/04.21 - Annual Return year end 31 March 2020**

Council **RESOLVED** to approve Section 2 of the Return the Accounting Statements 2020/21 and authorised the Chairman to sign the statement and year-end Balance Sheet

Proposed – Cllr A Crocker

Seconded – Cllr S Foster

Vote – Unanimous

#### **08.04/04.21 – Tree Planting**

Council agreed to accept the offer of 10-12 ash trees from resident for planting around the parish.

#### **08.05/04.21 – Recreation Ground request for parking**

Council **RESOLVED** to agree the request from bowling club to use Recreation Ground for parking on 14<sup>th</sup> July and 20<sup>th</sup> September 2021

#### **08.06/04.21 – Bins**

Council discussed placement of dog & general waste bins around the parish. Council agreed to look into re-locating one of the bins from the Millennium Green to the entrance to Killireth Engine house, Clerk to contact Cormac regarding collections.

#### **08.07/04.21 – Tregothnan Quarterly Meeting**

Council noted meeting minutes and discuss and approve any recommendations / action points.

#### **08.09/04.21 – Enhanced LMP**

Cllr Knill updated the council on current status. Council **RESOLVED** to agree to expenditure up to the grant amount of £13,750 which will be invoiced to Cornwall Council retrospectively.

Proposed – Cllr R Knill                      Seconded – Cllr P Bearham                      Vote – Unanimous

#### **08.10/04.21 – Domain Renewal – Chacewater.net**

Council **RESOLVED** to approve domain renewal for chacewater.net (website) for 2 Years at the cost of £26.50.

Proposed – Cllr A Crocker                      Seconded – Cllr P Bearham                      Vote – Unanimous

### **9. Checklist Report**

Checklist / Actions Database update report completed by Cllr Bearham

Action points as follows:

- Teenage / Older child's swings to be re-instated ( Cllr P Chesworth )
- Grass growing through the rubber matting in play area – Clerk to contact the equipment provider ( Clerk)
- Corner of Falmouth Rd hedge needs cut back (Clerk / Village Operative)
- Weeding required throughout Car Park / around Clothing bank ( Village Operative / Clerk)

### **10. Road Matters**

#### **10.1 – HGV Incident**

Council discussed recent incidents with Heavy Good vehicles – No further action required

#### **10.2 - Bollard damaged - Hit and Run**

Council received correspondence from resident regarding the incident. Bollard has now been replaced and police are aware. No further action required.

#### **10.3 – Community Speed Watch**

Council **RESOLVED** to approve spend of £ 31.98 for 2 x waterproof document holders for the volunteers to use in wet weather.

Proposed – Cllr P Bearham                      Seconded – Cllr K Surgenor                      Vote - Unanimous

#### **10.4 – 20's Plenty**

Council agreed to support the 20's plenty for Cornwall campaign. Clerk to investigate next steps.

11. **Car Park (s)**

*Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]*

**11.1 – Community Car Park & Garden**

Council noted the Public Liability Insurance has been updated to reflect both the Car Park and Garden areas and additional cover has been added for the Shed and Compostable toilet to the value of £4000. There is no immediate charge, it will be reflected at the time of policy renewal in October.

**11.2 – Community Car Park**

Council **RESOLVED** to approve expenditure of 34 x Kerb stones  
@ £12.24 EA = £403.99 (inc VAT) = **£323.21 after VAT**

12. **Millennium Green**

*Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Millennium Green*

**12.1** Request received for use of the Millennium Green for child's birthday party on 11<sup>th</sup> July with bouncy castle. The Parish Council are not insured for the use of Bouncy Castles etc on the green so agreed to decline the request. However, if the user provides us with proof of their own public liability insurance then the request would be agreed.

13. **WI Hall**

**13.01** The Clerk presented quotes for broadband providers and **RESOLVED** to approved the Vodafone 36-month contract which offers 12months free.

**13.02** Council **RESOLVED** to approve a new key lock box at cost of £15

14. **Outside Bodies Reports**

14.01 Chacewater Bowling Club - NTR

14.02 Chacewater Football Club – Clerk reported that the FC have not yet returned the signed agreement. Clerk to follow up.

14.03 Chacewater Projects - NTR

14.04 Chacewater School – Clerk advised the Council that Mr Gould, Head Teacher has announced he will be leaving his post in July and interviews are taking place currently for his replacement.

14.05 Chacewater Village Hall - NTR

14.06 Mining Villages Regeneration Group – MVRG – NTR

14.07 'What's on in Chacewater' - NTR

14.08 Flood Working Group – Main issue is the Grille is locked and we have no key – Clerk to follow up again.

14.09 Chacewater Energy Group - NTR

14.10 Truro and Roseland Community Network – Next meeting 8<sup>th</sup> June via MS Teams

14.11 Pavilion Project - Cllr Bearham to produce a tree planting scheme to mitigate the loss of trees at the site.

14.12 Community Car Park & Garden - NTR

15. **Correspondence**

**15.1** Council noted ongoing correspondence from resident regarding illegally parked cars at Brookside blocking resident access. Clerk reported that the yellow hatched area has now been re-painted as requested. Resident has been informed.

**15.2** – Council noted response from Cornwall Ambulance service regarding the Wheal Busy accident and concerns raised at the wait time. Cllr Crocker requested the Clerk respond by asking “Why was the wait time so long” – Clerk to action and report back.

16. **Finances**

**16.02/02.21 - Payments to be authorised**

<b><u>Payment Schedule</u></b>	<b><u>Acc</u></b>	<b><u>Amount</u></b>	<b><u>Date</u></b>
Employee Salaries	CA1	£ 1010.60	29/05/2021
Hudson Accounting – Internal Audit	CA1	£ 200.00	29/05/2021
Domain Renewal – Chacewater.net	CA1	£ 26.50	29/05/2021
Tim Martyn – Materials Enhanced LMP	CA1	£ 445.44	29/05/2021
Materials for Millennium Green Entrance	CA1	£ 24.45	29/05/2021
Kerb Stones & Materials – Community Car Park	CA1	£ 481.02	29/05/2021
Signage – Enhanced LMP	CA1	£ 235.20	29/05/2021
Signage – Community Car Park	CA1	£ 228.00	29/05/2021

Signed .....Chairman .....Clerk/RFO

**Parish Council Account Balances as at 24.05.2021**

Community Acct.	[CA1]	£ 7035.21
Business Money Manager Acct	[BMM]	£ 51,955.96
Community Acct. 2	[CA2 Trust]	£ 2100.74
Community Acct. M/Green	[MG Trust]	£ 29,003.35
	<b>Total</b>	<b><u>£ 90,095.26</u></b>

17. **Matters for future consideration**

- a) Requests for agenda items from councillors
- b) Requests for agenda items from members of the public

Close of Meeting