



Minutes of Meeting of the Parish Council

Minutes of the Meeting of Chacewater Parish Council, held on Friday 29th April 2022 at **6:45pm** at Chacewater Village Hall (Killifreth Room)

MINUTES

In attendance: Cllr P Chesworth (Chairman) Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr S Foster, Cllr S Grady, Cllr S Gribble, Cllr K Surgenor,

Mrs C Martin, Clerk, Cllr Dulcie Tudor and 4 Members of the public

1. Apologies for Absence
Cllr R Knill
2. To receive declarations of interest
Councillors to declare any Registered or Non-Registerable personal interests on any item on the agenda.
None
3. Public Question Time

A Member of the Public requested the council investigate a 'Not suitable for HGV' road sign at the village end of Station Rd. Clerk to ask the question at our next meeting with Viv Bidgood.

Members of the public spoke to the Council re the safety issues around the newly proposed drop off and pick up zone for Richard Lander students in Twelveheads and support from the Parish Council was requested.

Item 07.01/01.22 was brought forward

07.01/01.22 – Richard Lander Bus – Twelveheads

Council agreed to support complaints made by residents regarding the change of the School bus pickup / drop-off point by writing to Transport for Cornwall. Cllrs will also attend upcoming site meeting with Cllr Dulcie Tudor

4. Cornwall Councillors Report
Cllr Dulcie Tudor gave a verbal update on the Village Streetscape Plans and Twelveheads Bus route concerns.
5. Clerks Report – Matters Arising
Nothing to report
6. Minutes of the Meeting held on Friday 25th March 2022

7. Agenda Items

07.02/01.22 – Streetscape Final Plans

Council agreed to approve the final Streetscape plans submitted.

07.03/01.22 – Internal Audit

Council noted the Internal Auditors report dated 18th April 2022 in relation to the year ended 31 March 2022.

07.04/01.22 - Annual Return year end 31 March 2022

Council **RESOLVED** to approve Section 1 of the Return the Annual Governance Statement 2021/22 (with specific reference to each individual Assertion) and to authorised the Chairman to sign the statement

Proposed – Cllr S Foster

Seconded – Cllr S Gribble

Vote – Unanimous

07.05/01.22 - Annual Return year end 31 March 2022

Council **RESOLVED** to approve Section 2 of the Return the Accounting Statements 2021/22 and authorised the Chairman to sign the statement and year-end Balance Sheet

Proposed – Cllr P Bearham Seconded – Cllr S Foster Vote – Unanimous

07.06/01.22 – Response from Cllr Linda Taylor

Council noted reply from Cllr Linda Taylor and agreed with Cllr Surgenors draft response, with some amendments. Clerk given approval to send.

07.07/01.22 – Banking

Item deferred to next meeting.

07.08.01.22 – Queens Jubilee Event

Council received an update on the plans and **RESOLVED** to approve delegated authority to the Clerk to spend the total budget amount of £970 prior to approval at next meeting.

Proposed – Cllr A Crocker Seconded – Cllr A Beckham Vote - Unanimous

8. Planning Applications

To consider the following applications and any that arrive after publication of the agenda.

PA22/03348

Proposal: Demolition & Replacement of Existing Barn

Location: Quaker Cottage Road From The A390 At Tresco To Melbourne House Penstraze Chacewater Cornwall TR4 8PE

Chacewater Parish Council do not support this application on the basis of the following:

We are concerned about the mention of class B2 in the application form and would like some clarification on the intended use of the 'barn' ?

The size and scale of the building is excessive given the small holding (which is not an agricultural farm) and we would consider this overdevelopment in open countryside.

The build will unduly affect the scenic landscape and in our views impacts negatively on the World Heritage Site (WHS), which we value highly.

PA22/03128

Proposal Construction of a Replacement Dwelling (Revised Application to Approved PA20/01220) without compliance with condition 6 of decision notice PA21/00285 dated 26/03/2021

Location Cox Hill Farm Cox Hill Chacewater Truro

Chacewater Parish Council have no objections

PA22/03149 – For noting only

Proposal Works to trees in a conservation area (CA), works include fell T1 - Sycamore; fell T2 - Conifer; remove dead T3 - Elm; cut back T4 - Pittosporum from 5m to 2m; cut back T5 - Cherry from 3.5m crown spread to 2.5m; fell T6 - Eucalyptus; cut back T7 - species unspecified from 3m to 2m; remove dead T8 - Cherry

Location 7 The Terrace Chacewater Truro Cornwall TR4 8LT

As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for you to submit any comments to the local planning authority as this communication is merely to notify you that an application has been received.

Planning Decisions Received

PA22/00766 APPROVED

Applicant: Mr & Mrs Knights

Location: Homeleigh Road From Hilltop Cottage To Twelveheads TR4 SSH

Proposal: Proposed removal of existing sheds and construction of annexe

PA22/01169 WITHDRAWN

Applicant: Miss Barbara Brown

Location: Cox Hill Farm Cox Hill Chacewater Truro Cornwall Page 6 of 43

Proposal: Non-material amendment to decision PA21/00285 to amend materials of windows/door/french doors.

PA21/12040 WITHDRAWN

Applicant: Mr Steve Barrell

Location: Arden Cottage Road From Salem To West End Salem Chacewater TR4 8LZ

Proposal: Proposed conversion and extension of derelict barn /cottage into ground floor and first floor flats

PA22/01430 APPROVED

Applicant: Mr and Mrs R Williams

Location: 13 Roseland Crescent Chacewater TR4 8JW

Proposal: Formation of annexe accommodation from existing garage and existing bedroom above for use in connection with 13 Roseland Crescent.

9. Trusts

Main Car Park

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

Recreation Ground

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Recreation Ground]

10.01/01.22 – Requests for use of Ground

The Council discussed and approved the use of the Recreation ground on the following dates. Clerk to advise the Bowling Club that the ground must only be used for parking if it is not wet.

Chacewater PTA – 08 July 2022 – Summer Fayre

Chacewater Bowling Club – Parking on below dates:

Friday 27th May from 12 noon - 6 p.m.

Friday 17th June from 9.30 p.m. – 2.30 p.m. This is for the Peninsula Group School Games.

Saturday 30th July from 9.00 a.m. - 5.00 p.m.

Thursday 18th August from 9.00 a.m. - 5.00 p.m.

Chacewater Energy Group – Saturday 16th July 9am – 5pm

11. Monthly Inspection report – Cllr Surgenor

Report received and actions in place for works required

12. Correspondence

None

15. Finances

15.01/01.22 – Bank Reconciliations

Bank Reconciliations for January, February & March 2022 were reviewed and **approved** by Cllr's Surgenor & Bearham

Proposed – Cllr Surgenor

Seconded – Cllr Bearham

Vote – Unanimous

15.03/01.22 - Payments / Transfers / Income

To approve the following payments:

<u>Payments Schedule</u>	<u>Acc</u>	<u>Amount</u>	<u>Payment Type</u>
Employee Salaries	CA1	£ 1051.08	BACS
WI Hall Cleaning	CA1	£ 26.00	BACS
Wickes – Postcrete – Recreation Gd	CA1	£ 24.30	Debit Card
Re-Imb – Wi Hall Tea / Coffee	CA1	£ 16.47	BACS
Re-Imb – Roof Battens	CA1	£ 12.00	BACS
D Hall – Bus Shelters	CA1	£ 16.00	BACS

HSBC Bank Charges	CA1	£ 8.00	Bank Charges
Chacewater.org hosting (tri-annually)	CA1	£ 108.00	Debit Card
Chacewater.net (tri-annually)	CA1	£ 18.00	Debit Card
Hudson Accounting – Annual Audit	CA1	£ 200.00	BACS
HMRC – PAYE	CA1	£ 71.45	BACS
Tiger – PROW 1 st Payment	CA1	£ 681.41	BACS
Jubilee Bookmarks	CA1	£ 360.00	Debit Card
Wi Hall Cleaning	CA1	£ 13.00	BACS
Cleaning – Public Toilets	CA1	£ 22.50	BACS

Re-Imb – Fuel for Mower	MIL	£ 33.58	BACS
HSBC Bank Charges	MIL	£ 8.00	Bank Charges

Re-Imb – CCTV Cameras	CA2	£ 165.00	BACS
HSBC Bank Charges	CA2	£ 11.07	Bank Charges
Toilet Rolls & Cleaning Products	CA2	£ 16.38	BACS
Re-Imb – Toilet Brush	CA2	£ 6.99	BACS

Council **RESOLVED** to approve all payments

SignedChairmanClerk / RFO

Direct Debit Payments

Cornwall Council – Business Rates	CA1	£ 68.60	Direct Debit
Pennon Water – Pavilion	CA1	£ 7.00	Direct Debit
EDF – Street Lighting	CA1	£ 508.57	Direct Debit
Suez – Waste Removal	CA1	£ 47.70	Direct Debit

Transfers

Transfer to CA1 account	BMM	£ 4000.00	Transfer
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Payments Received

Council to note the following Income received:

Cornwall Council – Precept	BMM	£ 19,710.69	BACS
Community Infrastructure levy	BMM	£ 49.74	BACS
WI Hall Income	BMM	£ 308.00	BACS
Cornwall Council – Business Rates			
Backpay / Overpayment (WI Hall)	CA1	£ 1171.87	BACS

Parish Council Account Balances as at 25/04/2022

Community Acct.	[CA1]	£ 2908.27
Business Money Manager Acct	[BMM]	£ 64,615.80
TOTALS		

Trust Account Balances as at 25/04/2022

Community Acct. 2	[CA2 Trust]	£ 3192.20
Community Acct. M/Green	[MG Trust]	£ 29,330.25

16. Matters for future consideration

a) Requests for agenda items from councillors
Emergency Plan

b) Requests for agenda items from members of the public
None