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C/o Chacewater Village Hall  
Church Hill, Chacewater  
TR4 8PZ



**Minutes of Meeting of the Parish Council held on Friday 16<sup>th</sup> December 2022 AT 7PM,  
Chacewater Village Hall.**

**MINUTES**

**In Attendance:** Cllr P Chesworth (Chairman), Cllr R Knill (Vice-Chairman), Cllr A Beckham, Cllr P Bearham, Cllr J Carley, Cllr A Crocker, Cllr K Surgenor

1. Apologies for Absence  
Cllr's Carlyon, Gribble, Grady, Foster and Austin
2. To receive declarations of interest  
Councillors to declare any Registered or Non-Registerable personal interests on any item on the agenda.  
  
Cllr Knill declared an interest in PA22/09829
3. Public Question Time – No public in attendance
4. Cornwall Councillors Report – None received
5. Clerks Report – Matters Arising
  - Meeting confirmed with Affordable Housing team for Weds 11<sup>th</sup> Jan at 1:30pm

Minutes of the Meeting held on 25 November 2022 It was **RESOLVED** that these be accepted as a true record and will be signed by the chairman at the next meeting.

6. **Planning Applications**  
To consider the following applications and any that arrive after publication of the agenda.

**PA22/09829**

Proposal Outline Planning Permission with all matters reserved for the construction of a bungalow  
Location Land South of Whitehall Farm Whitehall Scorrier

Chacewater Parish Council object to this application on the basis that it is development in open countryside. We feel also that the interpretation of the wording of the NDP, CLP & NPPF has been taken out of context.

**PA22/10821**

Proposal Erection of an Orangery to the West South West elevation of the property  
Location Primrose Cottage 13 The Terrace Chacewater Truro

Chacewater Parish Council has no objections

**PA22/ 10858**

Chacewater Parish Council feel that the design lacks architectural merit, it is too complex a structure and a more sympathetic design would be more suited to the area. The building line also must be kept in line with the current frontage.

**PA22/10859**

As per PA22/10859 - Chacewater Parish Council feel that the design lacks architectural merit, it is too complex a structure and a more sympathetic design would be more suited to the area. The building line also must be kept in line with the current frontage.

**7. Agenda Items**

**08.01/10.22 – Staffing Committee**

Staffing committee meeting date set for Friday 6<sup>th</sup> Jan at 9am.

**08.02/10.22 – Additional Grit Bin**

Clerk to clarify details of the ongoing cost and ask Cormac for current contract for Grit bin on Kerley hill.

**08.03/10.22 – Skate Ramp**

Council **APPROVED** spend of up to £30 for clear protective spray top coat to protect the skate ramp artwork (CA2 Trust Account)

**9. Trusts**

**Main Car Park**

*Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]*

**09.01/10.22 – Car Park Access**

Council **RESOLVED** to approve the renewed License for use of the access to Dr's Car Park. Clerk to send to the surgery.

**Recreation Ground**

*Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Recreation Ground]*

**Millennium Green**

*Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Millennium Green]*

- 10. Monthly Inspection report – Cllr's Crocker and Knill submitted the report. Highlighted increased drug use happening at the Recreation ground – empty plastic packets all over the place. Clerk to report to the ASB team at Cornwall Council.**

Clerk to contact roundabout supplier re weed growing through the matting.

**11. Finances**

**11.01/10.22 – Bank Reconciliation**

Council reviewed and **APPROVED** bank Reconciliations for Oct & Nov 2022

**11.02/10.22 – Budget 2023-24**

Council approved minutes from Finance meeting held on 2<sup>nd</sup> Nov – Minutes attached. **Council RESOLVED** to approve the final Budget for 2023-24

**11.02/10.22 – Precept 2023-24**

Council **RESOLVED** to approve the Precept for 2023-24 at £38,859.31

**11.04/10.22 - Payments / Transfers / Income**

To approve the following payments:

<u>Payments Schedule</u>	<u>Acc</u>	<u>Amount</u>	<u>Payment Type</u>
Employee Salaries	CA1	£ 899.08	BACS
Cllr Knill Expenses	CA1	£ 64.80	BACS
Clerk Q3 Expenses	CA1	£ 85.20	BACS
Wi Hall Cleaning – Dec	CA1	£ 65.00	BACS
Online Playgrounds – Shackles	CA1	£ 29.68	Debit Card
Southwest Water – WI Hall	CA1	£ 78.52	BACS
Ecotricity – WI Hall	CA1	£ 41.03	BACS
Bus Shelters – December	CA1	£ 16.00	BACS
Annual service Fire Extinguishers	CA1	£ 108.00	BACS
GB Sport – Playground Resin	CA2	£ 99.90	BACS
Ecotricity – WI Hall	CA2	£ 30.06	BACS
Cleaning – Toilets - Dec	CA2	£ 187.50	BACS
Toilet Rolls & Bin Bags (reimb H Hill)	CA2	£ 13.97	BACS
Southwest Water – Toilets	CA2	£ 51.48	BACS

Payments Approved

Signed ..... Chairman ..... Clerk / RFO

**Direct Debit Payments**

Suez – Waste Removal	CA1	£ 49.73	Direct Debit
Pennon Water – Pavilion	CA1	£ 7.00	Direct Debit

**Transfers**

CA1	BMM	£ 4000.00	Transfer
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**Payments Received**

Council to note the following Income received:

Car Park – Honesty Boxes	CA2	£ 96.84	Cash
Steppingstones Rent	CA2	£ 1500.00	BACS
HSBC Gross Interest	BMM	£ 73.82	Interest
WI Hall Bookings	BMM	£ 72.00	BACS
FIT – Renewable Energy Co	BMM	£ 215.40	BACS

**Parish Council Account Balances as at 12/12/22**

Community Acct.	[CA1]	£ 4127.41
Business Money Manager Acct	[BMM]	£ 68,067.98

**Trust Account Balances as at 12/12/22**

Community Acct. 2	[CA2 Trust]	£ 3332.75
Community Acct. M/Green	[MG Trust]	£ 28,917.87

**12. Matters for future consideration**

a) Requests for agenda items from councillors

Broadband Speed in Parish (Cllr Surgenor)

b) Requests for agenda items from members of the public – None

Meeting close: 2020

Signed..... Chairman

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Finance Sub Committee meeting 2<sup>nd</sup> November 2022

## MINUTES

### 1. 2023-24 Budget

Committee recommends approval of attached Income & Expenditure Budget for 2023-24

### 2. 2023-24 Precept

Committee recommends approval of Precept amount for 2023-24 of **£38,856.35**

### 3. Clerk Action Items

- Get a quote for Car Park re-surfacing
- Draft up revised license for use of access via car park by Chacewater Surgery – fees to be paid to the Car Park trust account
- Set up Car Park & Comm Garden reserve fund - £300 from this financial year budget to be transferred into it.

## **CHACEWATER PARISH COUNCIL - OVERALL BUDGET 2023-24**

<b>INCOME BUDGET</b>		<b>Current Year</b>	<b>2023-24</b>
	Precept	£38,860.15	£38,859.31
	CTS Grant	£561.22	£561.22
	PROW Grant	£1,902.48	£1,902.48
	WI HALL Income	£1,774.00	£2,000.00
	FIT Payments	£84.40	£100.00
			<b>£43,423.01</b>

<b>EXPENDITURE BUDGET</b>	<b>Details</b>	<b>Current Year Spend YTD</b>	<b>Projected Overall Spend</b>	<b>Budget 2023-24</b>
<b>Employee Salaries</b>	Salaries	£8,788.04	£12,500.00	<b>£15,046.16</b>
<b>Employee Salaries</b>	Clerk Expenses	£173.00	£300.00	£320.00
	Operative Supplies	£150.00	£0.00	<b>£100.00</b>
<b>Chairman</b>	Allowance	£0.00	£200.00	<b>£200.00</b>
<b>Councillors</b>	Expenses	£25.20	£100.00	<b>£140.00</b>
<b>Councillors &amp; Employees</b>	Training	£0.00	£0.00	<b>£50.00</b>
<b>Insurance</b>	Premiums	£1,017.15	£1,017.15	£973.15
<b>Audit &amp; Subscriptions</b>	Audit	£500.00	£500.00	£550.00
	Subscriptions	£372.99	£372.99	£550.00
<b>Stationery</b>	Stationery	£614.31	£620.00	£150.00
	Recreation Ground	£1,500.00	£1,500.00	£1,500.00
	What's On	£900.00	£900.00	£900.00
<b>S137</b>	Car Park	£1,500.00	£1,500.00	<b>£3,000.00</b>
<b>S19</b>	Churchyard (PCC)	£0.00	£450.00	£450.00
<b>S19</b>	Pavilion Project (Res)	£3,000.00	£3,000.00	<b>£5,000.00</b>
<b>S19</b>	Office Equipment (Res)	£100.00	£100.00	£50.00
<b>S145</b>	Other events (Res)	£600.00	£600.00	<b>£500.00</b>
<b>WI Hall</b>	Running costs	£1,012.75	£1,500.00	<b>£900.00</b>
<b>Toilets</b>	R&M	£164.01	£200.00	<b>£200.00</b>
<b>Pavilion &amp; Store</b>		£76.25	£100.00	<b>£500.00</b>
<b>Play Areas</b>	Inspections & R&M	£478.08	£700.00	£700.00
<b>Community Garden &amp; parking</b>	Lease & R&M	£600.00	£1,200.00	£1,300.00
<b>PROW</b>	Trimming	£1,609.00	£1,609.00	£1,500.00
<b>Street lighting</b>		£892.47	£1,250.00	<b>£1,000.00</b>
<b>Waste Collection</b>		£873.47	£1,500.00	£2,000.00
<b>Bus Shelters</b>	Cleaning	£24.00	£100.00	<b>£100.00</b>

<b>Remembrance Day</b>	Wreaths Etc	£20.00	£20.00	£20.00
<b>Meeting Room Rental</b>	Village Hall	£200.00	£200.00	£300.00
<b>Village Maintenance</b>	R&M	£300.00	£300.00	£860.00
	<b>TOTAL</b>	<b>£25,490.72</b>	<b>£32,339.14</b>	<b>£38,859.31</b>