



Minutes of Meeting of the Parish Council

Minutes of the Meeting of Chacewater Parish Council, held on Friday 31st March 2023 at 7pm, Chacewater Village Hall (Killifreth Room)

In attendance: Cllr P Chesworth (Chairman), Cllr C Austin, Cllr P Bearham, Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr S Gribble, Cllr K Surgenor,

1. Apologies for Absence
Cllr's Knill, Carlyon, Grady and Foster
2. To receive declarations of interest
Councillors to declare any Registered or Non-Registerable personal interests on any item on the agenda.
None
3. Public Question Time – No members of public in attendance
4. Cornwall Councillors Report – not received
5. Clerks Report – Matters Arising
6. Minutes of the Meeting held on 25th February 2023 & 17th March 2023
It was **RESOLVED** that these be accepted as a true record and were signed by the Chairman

7. Planning Decisions Received

PA22/11235 APPROVED

Location:- Chacewater Garden Centre Cross Roads Chacewater Truro Cornwall TR4 8QG Proposal Alterations and extensions to the main building to including an improved entrance for customers, extension to the cafe and tills area; The erection of canopies over plant displays; Demolition of an existing bungalow to enable the formation of an extension to the car park; Related infrastructure.

PA23/01185 Decided not to make a TPO (TCA apps)

Location:- 8 The Terrace Chacewater Truro Cornwall TR4 8LT Proposal Works to trees in a Conservation area (TCA) - to remove 1 Sycamore, 1 Macrocarpa, 1 Sorbus, 1 Cryptomeria, 1 Ash, 6 Lawsons, 1 Oak & 1 shrubby Bay

PA23/00024 APPROVED

Location:- 1 Station Road Chacewater Truro Cornwall TR4 8NH Proposal Listed Building Consent for slight change in the design already approved and installed replacement roof (including skylights), slight change in the location of already approved and installed replacement lobby door and window, replacement of utility/bathroom window with aluminium window to match new back door, already approved dry-lining internal walls and works to courtyard including demolition and rebuilding of boundary wall.

PA22/09333 APPROVED

Location:- Cornwall Bio Park, Zone 4, Cornwall Business Park East Scorrier Cornwall TR16 5BD Proposal Proposed continuation of use of a Cormac Transport Hub including portable buildings, lorry and staff parking, perimeter fencing and surface water drainage but on a permanent basis (following previous temporary consents). The application also seeks retrospective permission for a bus and driver parking / fuelling / washing facility with permission also sought for the establishment of a facility for a biomethane fuelling station including siting / use of cylinders

PA22/10027 WITHDRAWN

Location:- Rosewarne Whitehall Scorrier Redruth Cornwall TR16 5BB Proposal Renovation of existing cottage and integration into replacement dwelling including detached garage, ground mounted solar array

Other Planning Matters

07.01/15.22 - Committee Notification PA22/0886

Council agreed that Cllr Carley would attend the hearing and represent Chacewater Parish Council

8. Agenda Items

08.01/15.22 – Appointment of Auditor

Council **RESOLVED** to appoint Hudson Accounting for upcoming Audit.

08.02/15.22 - Local Housing Need

Council to discussed the report received re the local housing need for Chacewater Parish. Clerk to arrange meeting with Tregothnan Estates and Cllr Carley to arrange a meeting with the Community Land Trust.

08.03/15.22 – Annual Risk Assessment

Council reviewed the risk assessment and **RESOLVED** to approve. To be reviewed again in November.

08.04/15.22 – Asset Register 2022-23

Council to reviewed the current asset register and **RESOLVED** to approve with amendments – Clerk to add the donated paper shredder to the register.

08.05/15.22 – Notice Board

Council **RESOLVED** to approve upgrade of notice board to a TV screen. Spend of up to £500 authorised. Expenditure from PC account.

9. Trusts

Main Car Park

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

09.01/15.22 – Access to 5 the Square (garage) via car park

Council **RESOLVED** to agree the terms of a licence to access the garage for 5 the Square drafted by Cllr Surgenor.

Council **RESOLVED** to agree that *the report on title and the information, opinions, contract documents or templates provided by Cllrs Carlyon and Surgenor in relation to the granting of license or access over the land known as the Former Recreation Ground or Village Car park at the Square Chacewater and any charities, tax or property law requirements or obligations in relation to the site are for informational purposes only and do to meet the in individual needs of Chacewater Parish Council. The information, opinions and comments made during the course of any Chacewater Parish Council meeting and any documents or communications provided to Chacewater Parish Councillors by Cllrs Carlyon and Surgenor do not constitute any form of legal advice and should not be relied on or treated as a substitute for specific legal or professional advice relevant to particular circumstances and are not intended to be relied upon by Chacewater Parish Council in making (or refraining from making) any specific decisions. Chacewater Parish Council acknowledges that it has not sought and nor does not wish to seek professional legal or other professional advice in relation to the granting of license or other access over the land known as the Old Recreation Ground (Chacewater Car Park, the Square)*

09.02/5.22 – Bopp

Council **RESOLVED** to approve use of Bopp for online donations to the trust account.

Recreation Ground

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Recreation Ground]

09.02/15.22 – Use of Recreation ground

Council approved the request from the Bowling club re parking on the green during match days. Clerk to advise that it is weather permitting and will check with the football club that the dates do not clash with FC training or matches.

Council approved the request from PTA to use the ground on 14th July for Summer Fair.

Council approved request from Energy Group for use on 15th July for the Green Energy Day.

Millennium Green

Before discussion on these matters, the Council gives consideration to its interest as Trustees of the Car Park [Millennium Green]

10. Road Matters

10.01/15.2 – CSW Report

Report received from Truro & Roseland Meeting (circulated to Council) – Noted

11. Outside Bodies Reports

Chacewater Bowling Club – Season beginning & Falmouth rd hedge has been cut

Chacewater Football Club – NTR

Chacewater Projects – AGM date set for Tues 18th April at 7:30pm

Chacewater School – NTR

Chacewater Village Hall – NTR

Mining Villages Regeneration Group – NTR

'What's on in Chacewater' - NTR

Flood Working Group - NTR

Chacewater Community Energy Group – Green Energy Day date set for 15th July

Truro and Roseland Community Network – Name changed to Community Area Partnership – Clerk to amend future agendas.

Pavilion Project – Working party met to discuss funding opportunities and agreed a 2 phased approach could be the best way forward. Opportunity for funding opens on 1st May, Cllr Bearham to prepare and submit the application.

Community Garden – Foundation for the greenhouse is in.

12. Monthly Inspection report – Cllr's Carlyon & Gribble

Cllr Gribble submitted the report. Council agreed to visit Twelveheads tomorrow and remove items highlighted in the annual report as potential hazards. Clerk to report rubbish behind the charity bin in the car park.

13. Correspondence

15. Finances

Bank Reconciliation – February 2023

To be approved by Cllrs Bearham & Surgenor

15.03/15.22 - Payments / Transfers / Income

To approve the following payments:

<u>Payments Schedule</u>	<u>Acc</u>	<u>Amount</u>	<u>Payment Type</u>
Employee Salaries	CA1	£ 899.08	BACS
Clerks Expenses – Q4	CA1	£ 90.42	BACS
Annul Rent – Garden/Parking (Q1)	CA1	£ 300.00	BACS
HSBC – Bank Charges	CA1	£ 8.00	BACS
D Lang – Grass Cutting T/heads	CA1	£ 65.00	BACS
WI Hall Cleaning (March)	CA1	£ 78.00	BACS
Ryman - Filing Cabinet	CA1	£ 54.99	Debit Card
Notice Board – Amazon	CA1	£ 89.95	Debit Card
D Lang – Grass Cutting C/water	CA2	£ 125.00	BACS
Cleaning – Toilets (March)	CA2	£ 187.50	BACS
HSBC - Bank Charges	BMM	£ 2.00	BACS

Payments approved:

Signed Chairman Clerk / RFO

Direct Debit Payments

Suez – Waste Removal	CA1	£ 55.68	DD
Vodafone – Broadband	CA1	£ 25.00	DD

Payments Received

Council to note the following Income received:

WI Hall Bookings	BMM	£ 600.00	BACS
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Transfers

CA1	BMM	£ 4000	Transfer
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Parish Council Account Balances as at 27.03.2023

Community Acct.	[CA1]	£ 5139.73
Business Money Manager Acct	[BMM]	£ 66,435.94
	TOTALS	

Trust Account Balances as at 27.03.2023

Community Acct. 2	[CA2 Trust]	£ 3994.54
Community Acct. M/Green	[MG Trust]	£ 18,321.97

16. Matters for future consideration

- a) Requests for agenda items from councillors – Defib batteries
- b) Requests for agenda items from members of the public – None in attendance

17. Confidential Session

Council discussed staffing matters.

Signed..... Chairman