



Minutes of Meeting of the Parish Council

Minutes of Meeting of Chacewater Parish Council held on Friday 24th November 2023, Chacewater Village Hall (Killifreth Room)

In attendance: Cllr R Knill (chairman), Cllr P Bearham (Vice-Chairman), Cllr A Beckham, Cllr J Carley, Cllr E Carlyon, Cllr A Crocker, Cllr S Foster, Cllr S Surgenor

Mrs C Martin – Clerk / RFO

Minutes

1. Apologies
Cllr's Grady and Gribble
2. To receive declarations of interest
Councillors to declare any Registered or Non-Registerable personal interests on any item on the agenda.
None
3. Public Question Time – no public in attendance
4. Cornwall Councillors Report – None received
5. Clerks Report – Matters Arising
 - Electric Meter in WI hall still reading a night rate and showing £0 for day rate. I have escalated this with Ecotricity who are sending out an engineer to look at our meter.
 - Community Liaison Group Breakfast GEL United Downs taking place on Weds 6th December
 - The resurfacing of The Terrace that was due to take place between 27th November and 3rd December, has now been deferred until the end of February/early March 2024.
6. Minutes of the Meeting held on 25th October 2023
Council **RESOLVED** to approve the minutes and agreed for them to be signed by the Chairman at the next meeting
7. **Agenda Items**
 - 07.01/10.23 – Co-option of new Councillor**
Item deferred until next meeting – Clerk to establish residential status
 - 07.02/10.23 – New Clerk**
Council received an update on Clerk interviews and agreed the new clerk to start asap.
 - 07.03/10.23 – Meeting Dates**
Council **RESOLVED** to agree that full council meetings will be held on the last weds of every month from January and planning meetings to be held on second Friday of the month or when required. Clerk to amend village hall bookings for 2024.
 - 07.04/10.23 – Play area – Safety panel replacement**
Council considered quotes received. Cllr Chesworth to contact laser master and report back.
 - 07.05/10.23 – WI Hall**
Council discussed the future of the building and ongoing cost of running. Cllr's Knill and Bearham gave an update on funding opportunities and Council **RESOLVED** to approve application for Community Capacity Funding (CCF) to fund feasibility studies and public consultation with the view to then apply for grant funding to the Community Levelling Up (CLUP)

07.06/10.23 – Open day event 2024

Council agreed to host an open day event at the village hall to promote community groups / encourage more volunteers – Clerk to advise availability of the hall.

8. Planning Applications

To consider any planning applications that arrive after publication of the agenda.

PA23/09305

Proposal Works to trees in a Conservation Area, works include lowering the crown of Sycamores numbers 1 - 6 and 10 - 24. Lower the crown of Chestnuts numbers 9 and 26

Location Meadow Springs 11 Station Road Chacewater Truro Cornwall

As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.

PA23/08469

Proposal Application for Permission in Principle for the construction of up to two dwellings.

Location Land South West Of 16 Chacewater Hill Chacewater Hill Chacewater Cornwall

Applicant Mr Darran Goldby Tregothnan Estate

Item deferred until next meeting, clerk to request an extension for comment due to ongoing negotiations with the landowner on land being used for affordable housing.

Other Planning

08.01/10.23 – Enforcement response

Council **RESOLVED** to approve letter drafted by Cllr Surgenor in response to Alan Mason at Cornwall Council Enforcement and all agreed to send.

08.02/10.23 – Copper cottages

Council noted correspondence from Jeremy Content re applications PA22/06768 and PA22/05812

Planning Decision Notices for noting

PA23/08146 Decided not to make a TPO (TCA apps)

Location:- Woodside 6 High Street Chacewater Truro Cornwall TR4 8LW

Proposal Application for tree works in a Conservation Area (CA): Reduce crown on a Holm Oak and crown lift a Sycamore, Beech and Yew

PA23/04974 APPROVED

Cheverney Off Sergeants Hill Chacewater Cornwall TR4 8NQ

Proposal Proposed extensions including an attached garage at ground floor level and new sun room at first floor level with internal alterations throughout.

9. Road Matters

09.01/10.23 – Kerley Vale Feasibility study

Cllr Knill updated the Council following Truro & Roseland meeting regarding the Kerley hill feasibility study..

Council **RESOLVED** to agree the full scheme which includes double yellow lines, build out either side to create a natural safe pedestrian crossing point and sharpen existing Trelawney road junction. Full details of the study can be found on our website here. [Kerley-Hill-Chacewater-Feasibility-Study-Final.pdf](#)

Council **RESOLVED** to approved £2000 match funding for the project which has been included into next year budget.

10. PRoW (Footpaths)

10.01/10.23 – PRoW Contract

Council was advised the current contractor has resigned and **RESOLVED** to agree for the clerk to send out tender docs now for new contractor for 2024-25.

Council agreed that due to lengthy process and bad weather that we would ask local contractor to finish off the urgent PRoW that require action now.

11. Outside Bodies Reports

Chacewater Bowling Club – NTR

Chacewater Football Club – Clerk received request from St Agnes FC to use Chacewater Grounds in future however it was agreed that the pitch currently would not cope with over use and the pavilion project will soon be underway and until then there are no appropriate facilities.

Chacewater Projects - NTR

Chacewater School - NTR

Chacewater Village Hall - NTR

Mining Villages Regeneration Group - NTR

Parish Emergency Plan - Cllr Carlyon advised that we are to received £500 funding toward emergency plan equipment that may be required in the future. Clerk to send bank details.

Suez community liaison group - NTR

Chacewater Community Energy Group - NTR

Community Area Partnerships (CAP) - NTR

Community Garden - NTR

12. **Monthly Inspection report** – Completed by Cllr Knill and filed.

Council RESOLVED to approve £15 spend to replace end guttering on the parish rooms building – Cllr Knill to action.

13. **Correspondence Received**

- Email received from resident regarding concerns that two bus stops in the parish were being removed. Transport for Cornwall responded and advised that this information was incorrect and the bus stops will stay where they are.

14. **Finances**

14.01/10.23 – Bank reconciliation – July, August & September 2023

Approved and signed by Cllr Carley

14.02/10.23 – Budget 2023-24

Council RESOLVED to approve the final Budget for 2024/25

14.03/10.23 – Precept 2023-24

Council RESOLVED to approve the Precept for 2024/25

14.04/10.23 - Payments / Transfers / Income

To approve the following payments:

Payments Schedule	Acc	Amount	Payment Type
Employee Salaries	CA1	£ 1787.92	BACS
WI Hall Cleaning – Nov	CA1	£ 78.00	BACS
Facebook advertising – Clerk Role	CA1	£ 18.43	BACS
Indeed advertising – Clerk role	CA1	£ 31.10	BACS
Tregothnan – Garden Rent	CA1	£ 30.00	BACS
EA Boscawen – Twelveheads rent	CA1	£ 50.00	BACS
Re-imb Fuel for mower	CA1	£ 8.32	BACS
Ecotricity – WI Hall	CA1	£ 90.32	BACS
Outside light – WI Hall	CA1	£ 17.99	BACS
Insurance Renewal – BHIB	CA1	£ 1082.94	BACS
Mop Bucket – Toilets	CA1	£ 19.50	Debit Card
Cleaning products WI Hall	CA1	£ 16.46	Debit Card
Annual fire extinguisher service			
Chacewater WI Hall	CA1	£ 78.00	BACS

Payments approved

Signed Chairman Clerk / RFO

Direct Debit Payments

Suez – Waste Removal	CA1	£ 55.68	DD
Vodafone – Broadband	CA1	£ 25.00	DD
EDF – Street Lighting	CA1	£ 177.96	DD
HMRC – PAYE	CA1	£ 95.30	DD

Payments Received

Council to note the following Income received:

WI Hall Bookings	BMM	£ 118.00	BACS
Refund / Overpayments	BMM	£ 59.00	BACS

Transfers

CA1	BMM	£ 3000.00	Transfer
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Parish Council Account Balances as at 20.11.2023

Community Acct.	[CA1]	£ 3845.18
Business Money Manager Acct	[BMM]	£ 79,240.74
	TOTALS	£ 83,085.92

15. Matters for future consideration

a) Requests for agenda items from councillors

Grants policy and future requirements – January agenda

b) Requests for agenda items from members of the public
None in attendance

Signed Chairman