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Village Hall
Church Hill, Chacewater
TR4 8PZ

Minutes of Meeting of the Parish Council

Minutes of the Meeting of Chacewater Parish Council held on Wednesday 31st January 2024 at 7pm,
Chacewater Village Hall (Killifreth Room)

In attendance Cllr R Knill (Chairman) Cllr P Bearham (Vice-Chairman), Cllr A Beckham, Cllr J Carley, Cllr E Carlyon, Cllr P Chesworth, Cllr A Crocker, Cllr S Foster, Cllr S Grady, Cllr S Gribble. Cllr K Surgenor

1. Apologies
Cllr D Tudor
2. To received declarations of interest
Councillors to declare any Registered or Non-Registerable personal interests on any item on the agenda.

Declarations from Cllrs Bearham and Foster – item 07.06/12.23 WI Hall – Project
Cllr Bearham – item 07.09/12.23 Chacewater New Pavilion/Recreation Centre

3. Public Question Time – None in attendance.
4. Clerk's report – Matters Arising
 - The new salt/grit bins have now been delivered and are in place.
5. Minutes of the Meeting held on 15th December 2023
The Chairman requested some corrections be made and that they could then be signed at the February meeting. –

6. Planning Applications

To consider the following applications and any applications that arrive after publication of the agenda

PA23/08963

Proposal Conversion of barns into two residential units
Location Rose Farm Kerley Chacewater Truro
Applicant Mr Darran Goldby Tregothnan Estate

Chacewater Parish Council have no objection to this application, and welcome the incorporation of ecological and sustainable measures in the proposed scheme. The Council would like to suggest that the applicant consider applying the provisions of Policy AL1 Regenerative, Low Impact Development of Cornwall Council's Emergency DPD to this application

PA24/00053/PREAPP | Pre application advice for the Demolition of The Triple Garage & The Erection Of A Two Bedroom Dwelling Over The Same Footprint with Landscaping & Parking. | Land Adj to Whitehall Farm Cottage Whitehall Scorrier Redruth Cornwall TR16 5BB.

Chacewater Parish Council noted that no comment was required for this Preapp, but expressed their concern that the new development is in open countryside and also feel it should be retained under the same curtilage.

It was agreed that an email be sent stating that the Council have concerns as they believe that it affects the sighting of Whitehall, a listed building within the World Heritage Site (WHS).

Other Planning

Flooding of the Public Right of Way (PRoW) Footpath has been reported adjacent to Tamblyns Barn caused by a bank of earth placed nearby that neither the developer or Cornwall Councils Countryside access team consulted with or advised the Parish Council of as well as the infilling of the historical pond located in the same area.

The Council **RESOLVED** that approval given for reporting the issue to Enforcement and the Countryside Access Team (CAT).

The Following Planning Decision Notices were Noted

Appeal APP/D0840/W/23/3325648 Made to Ministry of Housing Communities and Local Government in respect of Planning Application **PA22/09826**

Proposal Outline Planning Permission with all matters reserved for the construction of a bungalow Location Land South of Whitehall Farm Whitehall Scorrier Redruth Cornwall Appellant Mr & Mrs Bray

PA22/06255 REFUSED Applicant:- Lesley Horton

Location:- Land At Chacewater Park Cox Hill Chacewater Cornwall TR4 8LX Proposal Application for a Lawful Development Certificate for an Existing use of the land as recreational land ancillary to the caravan site

PA23/09305 Decided not to make a TPO (TCA apps) Applicant:- Mr Ian Cullimore Location:- Meadow Springs 11 Station Road Chacewater Truro Cornwall TR4 8NH Proposal Works to trees in a Conservation Area, works include lowering the crown of Sycamores numbers 1 - 6 and 10 - 24. Lower the crown of Chestnuts numbers 9 and 26

PA23/08469 Granted (CAADs, PIPs and LUs only) Applicant:- Mr Darran Goldby Location:- Land South West Of 16 Chacewater Hill Chacewater Hill Chacewater Cornwall TR4 8QB Proposal Application for Permission in Principle for the construction of up to two dwellings.

7. Agenda Items

07.01/12.23 - HSBC Internet Banking – Internet Banking

Council **RESOLVED** to approve the transfer of internet banking authorisation to the new clerk, and that Cllr Sarah Gribble be authorised as a secondary user to cover, if needed, in times of the Clerk's absence.

07.02/12.23 - New Recreation Centre Funding

Council **RESOLVED** to approve delegated authority be given to the Clerk to sign off the funding agreement from Community Levelling up Rural Shared Prosperity Fund (SPF), following the signed

agreement (due to be received by the end of the week) being sent (flagged as urgent) to all Councillors for approval.

07.03/12.23 Twelveheads Play Park

Council **RESOLVED** to approve delegated authority be given to the Clerk to sign off the funding agreement from the CIL fund. The Council also praised Cllr Bearham for his work on the matter.

07.04/12.23 Internal Audit

Council **RESOLVED** to approve Hudson Accounting to fulfil the internal audit requirements for 2023/24 and note that this will be his last year as auditor due to retirement.

07.05/12.23 Street Lighting

Correspondence from Cornwall Council/Chair circulated. It was noted that there were issues with most of the Parish owned streetlights as they were no longer working and probably no longer required either. It was also noted that the current streetlighting contract with EDF ends on 4th April 2024 and therefore getting the correct streetlighting operational (if required) by end of March 2024 was necessary. Council **RESOLVED** that The Chairman liaise with Mark Vincent at Cornwall Council to confirm the locations and arrange for the required streetlights to be activated and the redundant ones to be disconnected.

07.06/12.23 WI Hall – Project

Two quotations were received and it was noted that each was from a member of the Council, consequently Cllrs Bearham and Foster both declared an interest in this item and each left the room during the consideration of the other Councillor's presentation.

As the Council had only seen of the contents of the individual quotations at the meeting it **RESOLVED** that in order to study the contents of the two quotations thoroughly an Extraordinary Meeting of the Council be held at 4.00pm on Thursday 8th February 2024 and both quotation documents be circulated with the Agenda to give the Councillors adequate time to consider the matter. It was also agreed that any Councillor unable to attend the meeting could forward their observations to the Clerk to present at the meeting.

07.07/12.23 Chacewater and Twelveheads Playground Inspection

The contents of the playground inspection report were considered, it was noted that the new swing chains had been ordered (safety issues) received and that the works required should be undertaken on Monday and Tuesday of next week (5th and 6th February)

07.08/12.23 Public Engagement Day – 2nd March 2024

The Chairman gave an update on progress with the planning and preparation for the event. Council **RESOLVED** that up to £200 from the Events Reserve Fund be allocated for the event.

07.09/12.23 Chacewater New Pavilion/Recreation Centre – Tender for Project Manager

Despite advertising through social media, the Parish website and in the monthly 'What's On in Chacewater' magazine only one tender was received for the position of Project Manager for the new Recreation Centre. This tender was from Southwest Community Builds (SWCB), hence why Cllr Bearham (as Director of SWCB) had declared an interest. Noting this, the Council requested a brief from Cllr Bearham on what was required before he left the room in order that the Council could discuss the matter further. After due consideration, which included extensive discussion as to how it might be viewed were a Councillor to take on this role, the Council **RESOLVED** to accept tender received on the basis that it had followed due process, no other tender had been received, and the fact that Cllr Bearham had wide ranging project management in other builds/areas, notably the Bowling Club in Chacewater. On behalf of the Council, Cllr Bearham had also driven through the funding bid for this project and so would be well versed in terms of its demands, timelines and final outcome.

8. Road Matters

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

The below Road(s) will be temporarily closed to allow works to be completed on the highway. If you have any queries regarding these works please contact the Utility direct on the number below. Any responses to this email received by Street Works will be forwarded to the Utility for them to respond.

Please note that this is only an Intention Notice and as of yet an Order has not been issued. Please respond with any feedback within fourteen days from the date of this e-mail.

Location: Road From Rose Cottage to Victory, Twelveheads
Contact: Georgia Jenkins at Freeflow Traffic Management on 07368977325. Please click the following link for a map: <https://one.network/?tm=136933155>

Location: Road From Junction North of Rising Sun Farm To Hilltop Cottages, Twelveheads
Timing: 22nd February 2024 (09:30 to 15:30 hours) Contact: Sunbelt Rentals on 03700500792.

Please click the following link for a map: <https://one.network/?tm=136899548>

Location: The Terrace, Chacewater
Timing: 11th March 2024 to 22nd March 2024 (07:30 to 17:00 hours) Contact: Ryan Gilbert at Cormac Solutions Ltd on 0300 1234 222.
Please click the following link for a map: <https://one.network/?tm=137075166>

A3047 Scorrier roundabout – Council to note upcoming works taking place (information circulated via email and social media.

All Road Matters Duly Noted

9. PRoW

Cllr Knill provided an update regarding PRoW., advising that ahead of the contract tendering procedure and as authorised under Minute 10.01/10.23 an Operative had been appointed to and had undertaken work on six paths. Following receipt of the invoice for the earlier works he would be undertaking more, to ensure that the money currently available, used this financial year.

10. Outside Bodies Reports

Chacewater Bowling Club – NTR

Chacewater Football Club – It was noted the Chacewater Football Team had temporarily folded and so would no longer be using the existing pitch, but it was noted that other teams had made enquiries as to its availability. The Council **RESOLVED** to wait until after July to assess the future need and impact of the new Recreation Centre before taking bookings for the pitch, which could be re-laid anyway as part of the wider Recreation Ground development.

Chacewater Projects - NTR Chacewater School - NTR Chacewater Village Hall - NTR Mining Villages Regeneration Group – NTR

Parish Emergency Plan – Cllr Carlyon provided an update advising that £400 had been offered with a possible £100 extra available towards emergency plan equipment that may be required in the future.

Suez community liaison group - NTR Chacewater Community Energy Group - NTR Community Area Partnerships CAP - NTR Community Garden - NTR

11. Monthly Inspection Report -

Cllrs Carlyon and Surgenor completed and circulated the report.

12. Correspondence Received

An email was received from a resident concerning a manhole situated outside the Our Plaice chip shop in Fore Street, which was ill fitting and whenever a vehicle was driven directly over was extremely noisy. The matter was passed to Highways. The resident has since advised that an extensive repair was undertaken so the issue has been resolved and therefore wished to thank all who enabled this to happen.

A resident of the Parish on The Terrace has requested that the old grit bin be relocated nearby if available. It was noted that there are other locations that could also benefit from a grit bin and that the resident be advised that the Council was considering which location would be best.

13. Finances

13.01/12.23 - Bank reconciliation (Oct, Nov & Dec)

Cllrs Carley and Grady **RESOLVED** to approve and signed the bank reconciliations

13.02/12.23 Payments / Transfers / Income

The following payments were approved:

<u>Payments Schedule</u>	<u>Acc</u>	<u>Amount</u>	<u>Payment Type</u>
Employee Salaries	CA1	£1738.36	BACS
Corserv – 2 x grit bins	CA1	£783.72	BACS
Ecotricity – WI Hall	CA1	£108.96	BACS
The Cartridge Centre	CA1	£ 55.88	D/Card
Scribe Bookings Renewal	CA1	£295.49	BACS
Online Playgrounds – Twelveheads			
Swing Chains	CA1	£154.20	Debit Card
WI Hall light	CA1	£6.59	BACS
Tregothnan Car Park rent	CA1	£300.00	BACS
Back Market – Clerk's Phone	CA1	£148.42	D/card
WI Hall Cleaning Jan	CA1	£78.00	BACS
WI Hall Cleaning Feb	CA1	£78.00	BACS
Home Bargains – Cleaning Products			
WI Hall	CA1	£42.64	D/card
HSBC Bank Charges	CA1	£8.00	Bank Charge
Woodwards Property – ProW	CA1	£680.00	BACS
<u>Direct Debit Payments</u>	<u>Acc</u>	<u>Amount</u>	<u>Payment Type</u>
Suez – Waste Removal	CA1	£ 55.68	DD
EDF – Street Lighting	CA1	£177.96	DD
Vodafone Broadband	CA1	£ 25.00	DD
HMRC PAYE	CA1	£415.74	DD

Payments approved

Signed.....Chairman.....Clerk / RFO

Payments Received

Council noted the following Income received

Cornwall Council – ELMP	BMM	£11,865.20	BACS
WI Hall Books	BMM	£208.00	BACS
HMRC – VAT Refund	BMM	£3091.30	BACS
Projects Donation	BMM	£400.00	BACS

Meeting closed 8.45

Signed.....Chairman