

Claire Powell  
Clerk to  
Chacewater Parish Council  
Tel: 07464 460011  
[parish.clerk@chacewater.org](mailto:parish.clerk@chacewater.org)



Chacewater WI Hall, The Square  
Chacewater, TR4 8PY

Minutes of the Meeting of Chacewater Parish Council, held on Wednesday  
25<sup>th</sup> September 2024 at 7pm, Killifreth Room, Chacewater Village Hall

Members of the public may attend this meeting under the Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the Agenda. In certain circumstances, the Council may require formal notice of a question or complaint. Information is available from the Parish Clerk on any item on the agenda unless it is declared as exempt under the Freedom of Information Act. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

## MINUTES

**In attendance:** Cllr R Knill (Chairman), Cllr P Bearham (Vice-chairman), Cllr A Beckham, Cllr J Carley, Cllr A Crocker, Cllr S Gribble, Cllr K Surgenor, Cllr P Chesworth, Cllr S Foster, Cllr E Carlyon and Ward Cllr D Tudor

### 1. Apologies

Cllr S Grady and Cllr K Ford

### 2. To receive declarations of interest

Cllr's Carley, Surgenor, Chesworth regarding PA24/06661 Cross Lanes Geothermal Lithium Facility (see 'Other Planning Matters' below at Item 7).

Cllr Bearham with regard to presentation of invoices for New Recreation Centre.

### 3. Public Question Time

Two members of the public were present to witness Chacewater Parish Council (CPC) proceedings.

### 4. Cornwall Councillors Report

- Cllr Tudor provided a broad update on a variety of issues, including Brookside and other Social Housing issues to the Kerley Hill Highways Schematic Feasibility Study, for which is due for Public Consultation in the coming weeks/month.
- Cllr Tudor also responded to questions to a wider range of issues relating to the future of Newquay Airport and was asked to hasten an update Planning Applications PA22/06768 & PA22/05812. **Action.** Cllr Tudor.
- Cllr Tudor advised that she would support only complete projects through the Cornwall Councillors Community Chest and that the 'Warm Hub in the Pub' Games afternoons would be appropriate. **Action.** Cllr Knill to submit Community Chest application.

### 5. Clerk's report – Matters Arising

**05.01/06.24** – Email sent confirming comments regarding New Recreation Centre had been received/discussed at Council - no further correspondence received.

#### 05.02/06.24

- CPC unable to apply for a debit card with HSBC until the Clerk is the primary user. **Action.** Ongoing
- Cllr Grady requested to be removed from the bank signatory listing submitted to HSBC. **Action.** CPC unanimously approved and agreed this should be reflected in these minutes.

**05.03/06.24** - Clerk has sent invoice to Cornwall Council (CC) for the latest LMP payment.

**05.04/06.24** – **Action.** Clerk is chasing EDF regarding a refund on payments made for streetlighting.

**05.05/06.24** - The contribution for the signage at Todpool Gate has been received from Poldice Valley Trust.

**05.06/06.24** - AGAR (audit) now complete – conclusion published on website on 18 Sept 24.

**05.07/06.24** - Fraud update provided. **Action.** Cllr Foster has since provided necessary information for Clerk to forward to Action Fraud.

**05.08/06.24** – **Action.** Clerk in correspondence with EDF regarding continued billing for non-existent electricity supply at the New Recreation Centre.

**05.09/06.24** – Clerk's phone is now working.

**05.10/06.24** – VAT claim has been produced for period 1<sup>st</sup> Apr 24 – 31<sup>st</sup> Jul 24. VAT will in future be claimed monthly in view of high value payment in support of major projects.

6. **Minutes of the Meetings held on 31<sup>st</sup> Jul 24 (Full CPC and Trustees Meetings) and 28<sup>th</sup> Aug 24 (Planning Meeting)** were slightly amended and it was **RESOLVED** that these be accepted as a true record and were therefore signed by the Chairman.

#### 7. **Planning Applications**

To consider the following applications and any others that arrive after publication of the agenda.

##### **PA24/07037**

Application for works to Trees subject to TPO namely remove the branch of Tree 1 in order to take the branch and leaves off the roof of the property 1 The Yard. Permission has also been sought and agreed to trim small branches of Tree 2 back to the boundary line to clear the side access to 1 The Yard to 2 Sycamore Trees.

Location: 1 The Yard, Fore Street, Chacewater, Truro

Applicant: Suzanne Hutson

Grid Ref: 175160/44445

**Fully Supported**

##### **PA24/06823**

Renovation of existing redundant agricultural building to dwelling house.

Location: Mount Pleasant House, Carnhot, Chacewater, Truro

Applicant: Mrs Judith Goater

Grid Ref: 174666/45779

CPC was minded to refer back to the commentary from CC relating to the reasons for Refusal of PA24/00978 (conversion of the same agricultural building), as detailed below:

*“The proposal has not demonstrated it represents a conversion of the existing building by the limited amount of retained fabric within the proposed building, or embedded the energy hierarchy through retention of materials, in addition the fenestrations, design and materials fails to successfully relate to the rural setting and existing traditional farmstead, thereby the proposal fails to preserve or enhance local distinctive style of the area, as seen from public rights of way and represents and unsustainably located dwelling without special justification whose future occupiers would have a high reliance on the private motor vehicle as the site is not well related to public transport links, everyday shops, services and facilities, therefore the proposal is in conflict with the aims and intentions of paragraphs 8, 84, 114, 116, 135 and 180 of the National Planning Policy Framework 2023, Policies 2, 3, 7, 12, 21, 23 and 27 of the Cornwall Local Plan - Strategic Policies 2010-2030, Policies BIO1, LGOS1, LGOS3, LGOS5, QD1, HN1 and GA1 of the Chacewater Neighbourhood Development Plan and Policies C1, SEC1 and T1 of the Climate Emergency Development Plan Document 2023.”*

CPC requests further guidance from CC as to whether the above detailed issues have now been formally addressed through PA24/06823 and whether more consideration should be given to greater use of Renewable Energy initiatives.

### Other Planning Matters

**PA24/06661.** Winning and working of mineral salts from geothermal brine through the sinking of boreholes for extraction and reinjection of brine. Construction and operation of structure for mineral processing, laboratory, administration, educational purposes and ancillary plant, equipment and uses. Land at Cross Lanes Farm to West of C0005 Highway and to the North of C0290 Highway Chacewater TR4 8PQ (cornwall.gov.uk)

Due to late receipt (for this meeting), size and scale of documentation relating to this Planning Application, CPC agreed to defer any decision to a formal Planning Meeting (booked for 7.00pm on Friday 18<sup>th</sup> Oct 24 (WI Hall)), to enable all members to familiarise themselves with its content. Further, key personnel will be invited to brief/respond to related questions and/or concerns from the CPC and the public.

### Planning Decision Notices

None, but **Action** on Clerk to request an update to the CPC Planning Enforcement Grid.

## 8. Agenda Items

### 08.01/06.24 – New Recreation Centre (NRC)

- Cllr Bearham provided a comprehensive update on progress made, the main focus of effort is currently concentrated on the Arts side of the building, for which the second level should be in place (weather depending) soon, although orders have been placed and stage payments made for the steel structure to Sport Hall element, as it has a 6-week order/delivery time.
- Cllr Bearham also advised that a £100k Cornwall Levelling Up Programme (CLUP) bid for “state of the art” Outdoor Fitness Equipment apparatus adjacent to the NRC had been submitted, against very tight timelines. So, we now await confirmation that we can go for Tender and have a design plan for the whole area, which will hopefully include soft pour surround and an astroturf running strip alongside the football pitch. Deadline for complete installation of this equipment likely to be End Jan 25.
- Cllr Bearham in close contact with the Football Association (FA) with regard to quotes for resurfacing the pitch.

Cllr Bearham was thanked by all for his ongoing efforts

**08.02/06.24 – Trees Boscawen Lane and over Main Car Park.** National Grid agreed to visit both sites with a view to advising on what can be done to enable wires to be clear of any excess growth. **Action.** Ongoing

**08.03/06.24 – Digital Services/Internet and Marketing.** Cllr Foster reported on WG (8<sup>th</sup> August 2024) proposals to: (1) Register a gov.uk domain, (2) procure a new hosting service, (3) register a chacewater.community domain and (4) investigate the purchase of Wordpress themes for two new websites – one for CPC business official business (gov.uk) and another for community purposes. **Actions as follows:**

- CPC agreed to obtain a gov.uk domain via reCoded Solutions Ltd, which would be covered for 2 years by the CDDP grant funding, provided @ £100 +VAT to assist local councils. **Proposed Cllr Carley Seconded Cllr Carlyon**
- The standard name should be: chacewaterparishcouncil.gov.uk. **Proposed Cllr Knill Seconded Cllr Crocker**
- Defer registering the chacewater.community domain as the new community website domain with our new hosting platform.
- Retain both chacewater.net and chaceater.org domains for a further 2 years in order to redirect to these domains as appropriate.
- Purchase Pressville and Townpress themes license from Envato Market ThemeForest website @ £88.00. **Proposed Cllr Chesworth Seconded Cllr Crocker**

- Defer the purchase of Giga package (@£100.00 + VAT) from Ecohosting for one year.

**08.04/06.24 – Quadiant – Parcel Locker Approval.** Cllr Foster also provided a brief on the location, future relocation and other aspects of siting a Quadiant Parcel Locker to the side of the WI Hall, based on best value for money and need. The design/installer had visited the site and offered suggestions, but several questions remained that members of the CPC wanted answering before any approvals could be given, these included:

- Investigating why we could not start with a half-sized system sited to the right of the WI Hall entrance door, which would result in retaining a valuable car parking bay.
- What sorts of legal responsibilities, cost, length/sort of contract we might be entering into, esp. in the event of moving the Quadiant system to another building or deciding (at a later date) that it did not work for our community.

**Action.** Cllr Foster to contact Quadiant to seek answers to these and other relatively minor but important questions.

Cllr Knill thanked Cllr Foster for all his efforts so far regarding the Digital Services and Quadiant research work he has undertaken, both of which can benefit the wider community in the medium to long-term.

**08.05/06.24 – WI Hall Consultation Update.** Cllr Bearham updated members on the preferred choice of replacement for the existing WI Hall (Black Tin building) and fact that we have now had 3 public consultation events. Southwest Community Builds are now in the midst of pulling together all related designs, plans and associated views/findings required to satisfy the Cornwall Capacity Fund (CCF). Again, concerns were voiced about the loss of car parking but this will be picked up as we progress; and there is now a clear requirement to build up a potential match fund “pot” in readiness for any future funding bid.

Cllr Knill thanked Cllr’s Bearham and Foster for their respective efforts.

## 9. Road Matters.

CPC acknowledged the following Road Traffic Regulation notices, all of which relate to BT Openreach:

### **Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

The below Road(s) will be temporarily closed to allow works to be completed on the highway.

Location: ***The Square and up Church Hill, Chacewater, just beyond the school.***

**Timing: 2nd Oct 24 to 3rd Oct 24 (19:30 to 06:00 hours)**

Contact: Sunbelt Rentals - Tel: 03700500792

Please click the following link for a map: <https://one.network/?tm=139193975>

### **Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

Please note that this is only an Intention Notice and as of yet an Order has not been issued.

Please respond with any feedback within fourteen days from the date of this e-mail.

Location: ***Church Hill, Chacewater, just beyond above the school.***

**Timing: 14th Oct 24 to 15th Oct 24 (20:00 to 06:00 hours)**

Contact: Sunbelt Rentals - Tel: 03700500792

Please click the following link for a map: <https://one.network/?tm=139544051>

### **Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

The below Road(s) will be temporarily closed to allow works to be completed on the highway.

Please note that this is only an Intention Notice and as of yet an Order has not been issued.

Please respond with any feedback within fourteen days from the date of this e-mail.

Location: ***Road From Junction East of Cox Hill House to West End, Cox Hill, Chacewater (Nr Truro Tractors)***

**Timing: 8th Nov 24 (08:30 to 15:30 hours)**

Contact: Sunbelt Rentals - Tel: 03700500792

Please click the following link for a map: <https://one.network/?tm=139741011>

**09.01/06.24 – The former Community Network Panel (CNP) Highways Scheme.** Teams meeting on 5<sup>th</sup> Sept 24 confirmed the final Feasibility Study design for the Kerley Hill Pedestrian Priority Crossing point between Trelawney Road and Kerley Vale junctions, and will go for Public Consultation in the near term.

**09.02/06.24 – Follow on Quarterly meeting with Area Highways Manager.** Cllr Knill advised on:

- The poor response to 'Report It' submissions, esp. those repeatedly relating to flooding (Kea Downs Road) and Road Safety (the worn zig zag markings outside the school). **Action.** Most resubmitted.
- The poor standard and follow up works requested to the resurfacing of The Terrace, esp. where Tarmac needs to be released to enable access to fire hydrants, etc. **Action.** Further 'Report It' action.
- The fact that the Chacewater to Twelveheads road will now only be patched for the winter until further funds become available.
- It seems from the temporary road markings that works to resurface significant parts of the Kitbartley to Hallenbeagle road will be undertaken soon.
- The first of 5 work shifts to address perishing around manholes along Fore/High Street start 18<sup>th</sup> Nov 24.

**10. PRoW.** Nothing to Report (NTR) but Cllr Knill will be meeting with LMP contractor in the near term.

### **11. Outside Bodies Reports**

Chacewater Bowling Club – Cllr Bearham advised that FREE Defibrillator Training will be advertised shortly.

Chacewater Football Club - Cllr Bearham advised that all aspects of play, planning and the future were looking bright, as fundraising is going well, player numbers are up and clearly the NRC, outside training equipment and pitch relay are all high value attractions.

Chacewater Projects – Cllr Chesworth advised that plans were in full swing for another of success late Autumn/Winter period of events, including Bonfire Night, Remembrance Week and Christmas events.

**Action.** Cllr Bearham requested £3k for Fireworks. Proposed by Cllr Chesworth and Seconded by Cllr Carley

Chacewater School – Prompted by a potentially serious Road Traffic Incident and few morning/afternoon observations, Cllr Knill will be corresponding with Mr Hick to see what can be done to improve parking in the Car Park above the School and 'Drop Off/Pick Up' routines.

Chacewater Village Hall – Cllr Crocker advised on the very positive responses received to the new decking out onto the Millennium Green. **Action.** Cllr's Crocker, Carley, Beckham and Knill to meet to see what can be done by way of directing traffic to the Community Car Park above the School at times of "event stress".

Mining Villages Regeneration Group – next meeting 1000, Thurs 24<sup>th</sup> Oct 24, at St Day.

Parish Emergency Plan – Cllr's Carlyon, Foster and Knill have been asked to present a 'How Communities Can Help Themselves' brief to the Cornwall Community Flood Forum (CCFF) on Fri 8<sup>th</sup> Nov 24 at the Royal Cornwall Showground Pavilion.

Suez/Keir Hallenbeagle Community Liaison Group – 4<sup>th</sup> Sept 24 meeting on site focused on the sheer size and scale of the operation and the next meeting is on the 5<sup>th</sup> Feb 25.

Chacewater Community Energy Group (CCEG) – Cllr Carley had distributed the follow-on report to the extremely successful 8<sup>th</sup> Sept 24 'Green Energy Summit' Report as well as the advisory note about the forthcoming (14<sup>th</sup> Nov 24) 'Residents of Main Street - Heat Consumption in a Conservation Area (CA)' beforehand. All points noted.

Roseland & Truro Community Area Partnership (CAP) – next meeting at St Mawes Millennium Rooms, 6.30pm, Tues 8<sup>th</sup> Oct 24 – Action Plan focus has moved albeit slightly from Health & Wellbeing to Affordable/Social Housing.

Community Garden – NTR, although more volunteer gardeners would be welcome.

**12. Monthly Inspection Report (Cllr's Carley and Bearham).** Cllr Bearham to forward typed version to the Clerk, but amongst other observations: (1) 3 kerb stones overturned up on the Community Car Park, (2) the wooden access gate area to the Millennium Green may need attention soon.

### **13. Correspondence Received**

**13.01/06.24** – Notice received that Vaccination Clinics take place on Saturday's 5<sup>th</sup> and 12<sup>th</sup> Oct 24. **Action.** Cllr Knill to link with Health Centre Practice Manager regarding a plan to potentially include cordoning off the

first two lanes of the Main Square Car Park on both occasions. **PMN**. Health Centre have since issued further direction to vaccination patients on Facebook.

## 14. Finances

### 14.01/06.24 Payments / Transfers / Income

The following payments were approved:

Employee Salaries	CA1	£1255.83	BACS
St Piran Community Builds			
INV 24-102-E1 (paid)	CA1	£24,208.80	BACS
St Piran Community Builds			
INV 24-102-4a (50% paid)	CA1	£21,862.24	BACS
Start Safety UK (paid)	CA1	£192.78	BACS
Ecotricity – WI Hall (paid)	CA1	£56.10	BACS
Ecotricity – WI Hall	CA1	£70.89	BACS
South West Water – WI Hall	CA1	£63.67	BACS
What’s On	CA1	£900.00	BACS
St Paul’s Donation	CA1	£450.00	BACS
ICO renewal	CA1	£40.00	BACS
Penstraze Sawmills Ltd – bench (paid)	CA1	£216.00	BACS
BDO LLP (paid)	CA1	£378.00	BACS
Enervo	CA1	£2179.22	BACS
South West Community Builds	CA1	£12,336.00	BACS
Ecotricity – Conveniences (paid)	CA2	£65.44	BACS
Ecotricity - Conveniences	CA2	£38.20	BACS

### Direct Debit Payments

South West Water	CA1	£5.50	DD
Vodafone	CA1	£35.20	DD
Suez	CA1	£59.05	DD

### Payments Received

Cornwall Council	BMM	£176,950.00	BACS
Poldice Valley Trust	BMM	£80.00	BACS
Cornwall Council (Precept)	BMM	£20,673.50	BACS

### Bank Balances: as at 31/08/2024

CA1	£ 19,424.87
BMM	£ 346,161.29
<b>Total:</b>	<b>£ 365,586.16</b>

### Matters for future consideration:

- Separate Trustees Agenda for next Full CPC meeting.
- Poultry Barn – Resident asked for an update? – **Action. unsure who raised this point, but please advise Clerk accordingly.**
- Bowling Club parking on the Recreation Ground – investigate alternative options or the future, esp. during periods of school pick up times.
- Update to the CPC Planning Enforcement List.

Meeting closed: 21:11pm